

March 20, 2023 (a)

APPROVED
REGULAR MEETING OF THE BOARD OF MANAGERS OF THE
MIDDLE-SNAKE-TAMARAC RIVERS WATERSHED DISTRICT
HELD VIRTUALLY USING MICROSOFT TEAMS AND AT THE DISTRICT OFFICE
8:30 a.m. **March 20, 2023**

The Meeting was called to order by President Bill Petersen, Managers Bill Petersen, Eric Johnson, Robert Kovar, Brad Blawat, Keith Szczepanski and Lein Schiller were present. Mori Maher, Tyler Larson, Kyle Schlomann, Danny Omdahl, Katrina Haugen, Tony Nordby, Rolland Miller, Derek Peterson, and Mike Rosendahl were also present. Jeff Hane attended the Meeting virtually.

Motion by Mr. Robert Kovar, seconded by Mr. Eric Johnson to approve the agenda as amended to include IT Contractor under Administrator. Motion unanimously carried.

Gunnar Bowman joined the meeting at approximately 8:33 a.m.

Motion by Mr. Brad Blawat, seconded by Mr. Lein Schiller to approve the Minutes of the March 6, 2023, Regular Board Meeting as presented. Motion unanimously carried.

The Treasurer's report was reviewed and filed for the auditor.

Motion by Mr. Robert Kovar, seconded by Mr. Keith Szczepanski to pay the following bills: Payroll 6936-6945 in the amount of \$19,045.17; from Administrative funds check #19587-19610 inclusive of an ACH withdrawal and service charge in the amount of \$22,300.93; from Project funds check #3383-3388 in the amount of \$61,879.54; from Ditch funds check #3581-3586 in the amount of \$5,599.25. Motion unanimously carried.

Mike Rosendahl and Derek Peterson were in attendance to discuss how to proceed with the WD#4 and the drainage issues that they encounter during summer events. It was discussed that when the Diversion ditch was built, and the road was raised fill was placed on the in slope of WD#4 and has caused the ditch bottom to not be at the designed width. It was the consensus of the board that District staff work with Houston Engineering to see if putting the ditch back to design by widening the ditch bottom and flattening the slope will be sufficient to address the issues or if more work would need to be discussed.

Dillon Nelson joined the meeting at approximately 8:48 a.m.
Guest joined the meeting virtual at approximately 8:59 a.m.
Joey McGregor joined the meeting virtual at approximately 9:03 a.m.
Guest left the meeting virtual at approximately 9:04 a.m.
Katrina Haugen left the meeting at approximately 9:15 a.m.
Katrina Haugen joined the meeting at approximately 9:20 a.m.
Derek Peterson left the meeting at approximately 9:22 a.m.

Technician Kyle Schlomann provided information to the board regarding an incorrect Auditor Tabular Statement (ATS) that was provided to Polk County when the Redetermination of Benefits were done on Polk County Ditch #175. It was the consensus of the board that Technician Schlomann work with Polk County and come up with the dollar amounts that have/have not been charged so that the board knows how to proceed.

Dillon Nelson from HDR Engineering was in attendance to review a Feasibility Study Proposal for JD#75 and JD#1 for \$41,622.00.

Motion by Mr. Eric Johnson, seconded by Mr. Robert Kovar to accept the Proposal from HRD for \$41,622.00. Cost will be split between the two ditch systems based on the benefited area for each system. Motion unanimously carried.

APPROVED

Operations Manager Danny Omdahl discussed maintenance needs on JD#20. The system has a scour problem that needs to be addressed as well as sediment removal that needs to be done on JD#20 Br. A. It was the consensus of the board that staff survey the system and provide information on what the most urgent needs are and how to proceed. Technician Omdahl was instructed to send letters to the landowners to let them know that maintenance would be happening this spring/summer and the district will be using the RoW for spoil placement. If crops are seeded on the Districts RoW no payments will be made for damages as advance notice of the maintenance was provided prior to seeding.

Discussion was held regarding the needs on the JD#29 system. In the past sediment removal has been most of the maintenance needed. Nothing is needed currently.

At 10:00 a.m. the bids for the SD#3 Stream Restoration project were opened and read as noted below.

Name	Bid Amount
Engineers Estimate	\$344,484.50
Anderson Excavating	\$321,797.30
Gladen Construction	\$415,937.70
RJ Zavoral & Sons	\$378,013.05
Spruce Valley Corp	\$356,774.00
Rigid Excavating	\$601,869.00
**Geomorphic Restoration Inc	\$352,631.40

**Bid was received by mail prior to the deadline of March 20, 2023 at 10:00 a.m. but did not state SD#3 bid on the envelope so it was not opened until after the board meeting.

Motion by Mr. Robert Kovar, seconded by Mr. Lein Schiller to accept the apparent low bid of \$321,797.30 from Anderson Excavating pending an audit of all bids and bond certifications. Motion unanimously carried.

Gunner Bowman left the meeting at approximately 10:15 a.m.

Discussion was held regarding the abandonment of the unbenefited stretch of PCD #175 as well as the portion of PCD#175 that is now part of WD#5. Technician Larson will continue discussions with landowners about the potential of bringing a petition forward.

Administrator Maher provided updates on the following projects:

Swift Coulee: Deadline for the RIM applications is March 31, 2023. Maher is still waiting to receive applications from three landowners. Maher has a meeting scheduled with one of them this afternoon.

Newfolds: The bridge is still under construction; due to the weather the timeline may need to be extended. Maher has had email conversation with the CP Rail representative Mr. Sabatka expressing the concerns on timeline and the potential snow meltdown time and its interference with bridge construction. The contractor has already brought another crew to help extend work hours per day (night shift).

Nelson Slough: The Marshall County Commissioners are going to be reviewing the Operation and Maintenance plan at their meeting on Tuesday, March 21, 2023. After the commissioners approve it Maher can present it to DNR for final review and approval.

Mike Rosendahl left the meeting at approximately 10:50 a.m.

Dillon Nelson left the meeting at approximately 11:18 a.m.

Administrator Maher addressed a concern that was brought to him by Mr. Joey McGregor regarding box culvert elevations on the OCSS bypass ditch along the 240th Ave. NW. According to the As-built drawings from NRCS, the current elevation is documented in the as-built drawings and that means, the design approves this elevation.

APPROVED

Administrator Maher stated that he is frustrated with the current IT provider as the money paid for a new computer system to be provided in November and the system is not furnished at the office yet. He mentioned he is going to have a more strict conversation with the IT provider.

Administrative Assistant Haugen provided the 2022 Financial reports for the board and asked if anyone had any questions on any of the information. No questions were brought up.

The 2022 Audit by Brady Martz is scheduled to take place May 22-24 both in person and through correspondence at this time. Administrative Assistant Haugen will keep the board updated on the process and timeline.

Information from H2Overviewers was shared with the board as well as a 17 min video.

Technician Larson provided information on the Spring flood outlook from the March, 9, 2023 briefing. There will be another briefing held on March 23, 2023 with updated information.

Operations Manager Omdahl updated the board on the Snowmobile Club moving a section of their trail that follows the Diversion ditch west of Warren. The change in the trail will reduce the Districts participation in the trail system.

Administrative Assistant Haugen asked the board to turn in their 1st Qtr. per-diems in at the next board meeting.

1. RRWMB meeting Tuesday, March 21, 2023 at 10:00 a.m. in Ada, MN
2. MSTRWD Regular Board of Managers Meeting Monday, April 3, 2023 at 8:30 a.m. in Warren, MN
3. MSTRWD Regular Board of Managers Meeting Monday, April 17 2023 at 8:30 a.m. in Warren, MN

Motion by Mr. Robert Kovar, seconded by Mr. Brad Blawat to adjourn the Meeting. Motion unanimously carried.

The Meeting was adjourned at approximately 12:04 p.m.

Katrina Haugen
Recording Secretary

Brad Blawat
Assistant Secretary