

January 6, 2025 (a)

**APPROVED (As corrected January 21, 2025)**  
**REGULAR MEETING OF THE BOARD OF MANAGERS OF THE**  
**MIDDLE-SNAKE-TAMARAC RIVERS WATERSHED DISTRICT**  
**HELD VIRTUALLY USING MICROSOFT TEAMS AND AT THE DISTRICT OFFICE**  
**8:30 a.m. January 6, 2025**

The Meeting was called to order by President Bill Petersen, Managers Bill Petersen, Robert Kovar, Lein Schiller, Brad Blawat and Jared Sands were present. Danny Omdahl, Kyle Schломann, Katrina Haugen, Tyler Larson, Jim Duckstad, Rolland Miller, and Tony Nordby were also in attendance. Jeff Hane, and Mori Maher were in attendance online.

Motion by Mr. Robert Kovar, seconded by Mr. Keith Szczepanski to approve the agenda as presented. Motion unanimously carried.

Joey McGregor joined the meeting at approximately 8:36 a.m.(virtual)  
Dillon Nelson joined the meeting at approximately 8:38 a.m. (virtual)

Motion by Mr. Lein Schiller, seconded by Mr. Brad Blawat to approve the Minutes of the December 16, 2024, meeting as corrected. Motion unanimously carried.

Laverne and MaryKay Voll were in attendance to discuss the state payment for the RIM Easements with the state of MN for the Swift Coulee Stream Restoration Project. discussion was held on the checks from the District office and the State (RIM). It was made clear that the District can and will cut checks for each individual sibling plus one to the State DHS to remove the lien on the property, but the state will draft only one check. Laverne had questions on what funding had been secured for the project and Maher responded.

**Designate Depositories:**

1. Bremer Bank
2. Frandsen Bank
3. American Federal
4. Others as may be designated by the Treasurer

Motion by Mr. Brad Blawat seconded by Mr. Lein Schiller, Motion unanimously carried.

**Designate Official Newspapers:**

Watershed District- Warren Sheaf & Middle River Honker  
Marshall County- Warren Sheaf, Stephen Messenger, Middle River Honker  
Polk County- Crookston Times, Exponent  
Pennington County- Thief River Times  
Kittson County- Kittson County Enterprise  
Roseau County- Roseau Times

Motion by Mr. Keith Szczepanski, Seconded by Mr. Jared Sands. Motion unanimously carried

**Designate Engineer:**

Houston Engineering

Motion by Mr. Brad Blawat, Seconded by Mr. Jared Sands. Motion unanimously carried

**Designate Legal Counsel:**

Brink Lawyers PA, Rinke Noonan

Motion by Mr. Robert Kovar, Seconded by Mr. Keith Szczepanski. Motion unanimously carried.

APPROVED

Discussion was Held regarding the Ditch Inspection report and if the board of managers had any suggestions on information that they would like to see included or if the board would like to set a deadline on when they want the Ditch Inspection report completed. Administrator Maher would like to add some tables to the report and Mr. Joey McGregor asked if there could be a punch list included at the end of the report or separate from the report so that work needed can be reviewed without going through the entire report each time.

Dillon Nelson provided an update on the time schedule that was provided to Davidson Construction for resuming the work at the Newfolden impoundment in the spring/summer of 2025.

Tony Nordby provided an update on the Swift Coulee Stream Restoration Project and the final plans for the project. Mr. Bill Petersen and Brad Blawat signed easements with Marshall County, Lynn and Shelly Safranski, Don and Mark Yutzrenka, and Nathaniel and Hannah Gornowicz

Tony Nordby provided an update on the Dam Safety and Public Waters permit that have been secured for Nelson Slough. Nordby and Administrator Maher will be presenting the project to the Red River Watershed Management Board on January 7, 2025.

It was the consensus of the board to have Brady Martz submit the Districts 1099's to the IRS for a fee of \$250 plus \$1.99 per document.

Motion by Mr. Robert Kovar, seconded by Mr. Brad Blawat to sign the engagement letter from Brady Martz for the 2024 financial Audit of the Watershed District. Motion unanimously carried.

Administrator Maher let the board know that the Invitation for bids went out for the District Office renovation, Bids will be opened February 20, 2025.

Attorney Jeff Hane provided updates on letters that were sent to CPKC Railroad regarding culverts on JD #14 and the late invoice from the Newfolden Bridge project.

Administrative Assistant Haugen let the board know that she will be out of the office all next week so the treasurers report for the next meeting will be presented at the February 3, 2025 Board meeting.

The following meetings were announced:

1. RRWMB meeting Tuesday, January 7, 2025 at 10:00 a.m. in Ada, MN
2. Red River Bassin Conference January 14-16, 2025 in Grand Forks at the Alerus Center.
3. MSTRWD Regular Board of Managers meeting Monday, January 21, 2025 at 8:30 a.m. at the District Office in Warren, MN.

Motion by Mr. Robert Kovar, seconded by Mr. Brad Blawat to adjourn the Meeting. Motion unanimously carried.

The Meeting was adjourned at approximately 9:58 a.m.

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Katrina Haugen  
Recording Secretary

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Brad Blawat  
Secretary