

March 3, 2025 (a)

APPROVED
REGULAR MEETING OF THE BOARD OF MANAGERS OF THE
MIDDLE-SNAKE-TAMARAC RIVERS WATERSHED DISTRICT
HELD VIRTUALLY USING MICROSOFT TEAMS AND AT THE DISTRICT OFFICE
8:30 a.m. **March 3, 2025**

The Meeting was called to order by President Bill Petersen, Managers Bill Petersen, Robert Kovar, Brad Blawat, Lein Schiller, Keith Szczepanski, Jared Sands and Joey McGregor were present. Mori Maher, Danny Omdahl, Kyle Schломann, Tyler Larson Katrina Haugen, Jim Ducksted, Rolland Miller, Jeremy Misselhorn, and Tony Nordby were also in attendance. Jeff Hane was in attendance virtual.

Motion by Mr. Robert Kovar, seconded by Mr. Keith Szczepanski, to approve the Agenda as presented. Motion unanimously carried.

Motion by Mr. Brad Blawat, seconded by Mr. Lein Schiller to approve the Minutes of the February 18, 2025 Meeting as presented. Motion unanimously carried.

Motion by Mr. Lein Schiller, seconded by Mr. Brad Blawat to pay Project check #3613 in the amount of \$16,775.01, and Ditch check #3766 in the amount of \$219,914.98. Motion unanimously carried

Motion by Mr. Joey McGregor, seconded by Mr. Robert Kovar, to approve the following Permit:

Permit 25-005 Garden Valley Technologies to install new underground fiber optic lines at various locations.

Motion unanimously carried.

Tony Nordby from Houston Engineering presented a hydraulic model for JD #14 showing the difference in the current conditions and the proposed grade to reestablish the records for the system. Attorney Jeff Hane provided input on the process that needs to be followed to reestablish the records.

Motion by Mr. Robert Kovar, seconded by Mr. Joey McGregor to hold a public meeting to reestablish ditch records for JD #14 for June 16, 2025 at 10:00 a.m. at the Marshall County Courthouse in Room #1. Motion unanimously carried.

Dillon Nelson left the meeting at approximately 8:48 a.m. (Virtual)

Administrator Maher presented two proposals for moving two drain tile pumps that are located in the footprint of the Swift Coulee Channel Restoration Project.

Motion by Mr. Robert Kovar, seconded by Mr. Keith Szczepanski to accept the proposal from Misselhorn Tiling and Excavating for \$75,963.31.

Motion unanimously carried.

Administrator Maher and President Bill Petersen provided an update from the Legislative Event that was held in St. Paul February 18-20.

Administrator Maher provided an update on the Districts Cash Flow for the Swift Coulee Project, the Newfolden Project and the office renovations.

The following bids for the remodel and addition to the District Office were presented to the Board for review. The alternates were for a Metal roof system in lieu of Asphalt Shingles and a skylight system in one of the offices

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Bidder	Base Bid	Alternates	Total Bid
Engineers Estimate			\$630,000.00
B2 Builders	\$898,801.00	\$24,792.00	\$923,593.00
Diversified Contractors, Inc	\$768,800.00	\$78,400.00	\$847,200.00
Grafstrom Construction	\$764,000.00	\$26,200.00	\$790,200.00
Klopp Construction	\$612,409.00	\$36,810.00	\$649,219.00
ProContractors	\$826,950.00	\$19,107.50	\$846,057.50
Schmitz Builders	\$823,000.00	\$75,500.00	\$898,500.00

Motion by Mr. Robert Kovar, seconded by Mr. Lein Schiller to accept the bid from Klopp Construction for \$649,219.00 including both Alternates. Motion unanimously carried.

Motion by Mr. Brad Blawat, seconded by Mr. Jared Sands, to authorize Administrator Maher to execute a contract for construction with Klopp Construction. Motion unanimously carried.

Discussion was held regarding moving to a temporary office location including continuing service with Premium Waters, Cintas, and cleaning services from Patty Fayette. It was the consensus of the board to continue all current services.

Discussion was held regarding new office desks. Administrative Assistant Haugen was asked to check into some options and report back.

Discussion on where to store vehicles during the temporary office move was held. Haugen was asked to check to see if Alvarado had any options to store vehicles inside. If not one vehicle will be stored in Alvarado and if another vehicle is needed Omdahl or Maher can drive another vehicle to Alvarado in the morning when reporting to work.

A short discussion was held regarding paying millage as the temporary office is 10 miles further than the current office for two of the employees. It was the consensus of the board that would not happen as this will be the permanent workspace for the next 6-12 months.

A lease agreement from Invision Ag was presented to the board.

Motion by Mr. Keith Szczepanski, seconded by Mr. Lein Schiller to approve the lease presented contingent on review by Jeff Hane of Brink Sobolik P.A. Motion unanimously carried

Discussion was held regarding a potential cost share program from the Red River Watershed Management Board for a culvert Inventory Program. Dillon Nelson from HDR Engineering provided some information on the culvert inventory they are currently doing for Roseau Watershed District. It was the consensus of the board that they would be interested in a cost share program.

Administrator Maher updated the Board about a meeting he had with CPKC about their invoice that is under argument. CPKC is reviewing the amount and Maher also asked them to waive the whole invoice as well.

Attorney Jeff Hane finished reviewing the lease presented by InVision Ag and suggested having an addendum adjusting the timeline so that the option to renew the lease would be available for one year at the same terms of the lease as presented, Assigning interest so if the building is sold the new owners have to uphold the current agreement, and the responsibility of both parties to have liability coverage for 3rd parties. Haugen will forward the information to David Haugen to review.

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Motion by Mr. Robert Kovar, seconded by Mr. Joey McGregor to authorize Administrator Maher to sign the lease agreement for the temporary office space with the Addendum once it is reviewed and approved by InVision Ag. Motion unanimously carried.

The following meetings were announced:

1. MSTRWD Regular Board of Managers meeting Monday, March 17, 2025 at 8:30 a.m. at the District Office in Warren, MN.
2. MSTRWD Regular Board of Managers meeting Monday, April 7, 2025 at 8:30 a.m. location TBD

Motion by Mr. Robert Kovar, seconded by Mr. Brad Blawat to adjourn the meeting

Meeting was adjourned at 10:49 a.m.

Katrina Haugen
Recording Secretary

Brad Blawat
Secretary