

July 21, 2025 (a)

**APPROVED**  
**REGULAR MEETING OF THE BOARD OF MANAGERS OF THE**  
**MIDDLE-SNAKE-TAMARAC RIVERS WATERSHED DISTRICT**  
**HELD AT THE TEMPORARY OFFICE LOCATION IN ALVARADO**

**8:30 a.m.**

**July 21, 2025**

The Meeting was called to order by President Bill Petersen, Managers Bill Petersen, Keith Szczepanski, Lein Schiller, Brad Blawat, Jared Sands, and Robert Kovar were present. Mori Maher, Katrina Haugen, Kyle Schlomann, Robert Adam, Dillon Nelson (virtual), Tony Nordby (virtual), Rolland Miller, Jim Duckstad, Gunnar Bowman, Jeremy Misselhorn, and Jeff Hane (virtual) were also present.

Motion by Mr. Robert Kovar, seconded by Mr. Brad Blawat, to approve the agenda as presented. Motion unanimously carried.

Joey McGregor joined the meeting at approximately 8:34 a.m.

The Treasurers Report was reviewed and filed for the Auditor.

Motion by Mr. Lein Schiller, seconded by Mr. Robert Kovar to pay the following bills: Payroll check #7291-7302 in the amount of \$23,312.06; from Administrative Funds check #20150-20168 in the amount of \$177,928.06 including ACH withdrawals and Service charges; from Project Funds check #3584-3660 in the amount of \$713,653.91; from RRWMB funds check #233 in the amount of \$56,562.39; from Ditch Funds check #3787-3799 in the amount of \$92,690.95. Motion unanimously carried.

Steve Weeres joined the meeting at approximately 8:40 a.m.

Tyler Larson joined the meeting at approximately 8:44 a.m.

Administrator Maher and Tony Nordby from Houston Engineering provided an update on the Swift Coulee construction and the contractor's updated schedule. Gladen Construction is planning to increase the number of equipment and operator to make sure the work will be completed by September 23, 2025.

Maher and Tony also provided update on AO #1 outlet culvert replacement and the DNR's permit amendment request and its cost. and Nelson Slough drawdown and buoy.

Maher and Nordby also provided update on the Nelson Slough project as the last piece of required documents (DNR's easements) were received July 10<sup>th</sup> 2025. A coordination meeting was held to plan for construction as soon as possible. Drawdown is scheduled to begin Aug. 4<sup>th</sup> and the Bid documents will be out as soon as the FHM program funding is finalized later this year.

Dillon Nelson from HDR Engineering provided an update on the Newfolden Impoundment construction.

Steve Weeres left the meeting at approximately 9:09 a.m.

Permit (24-082) Goodwin Farms to install 153 acres of field pattern drain tile in the NW4 of Section 24 Northland Township with a ¼" drainage coefficient; 50' tile spacings; 5-hp (719 gpm) VFD pump to outlet to Watershed Ditch #6 (~404+20) was discussed.

The drain tile apparatus was installed to discharge into the township road ditch in the NW corner of the Section. However, the pump was made to discharge on the downstream side of a crossing culvert and flap gate, so the pump effectively discharges directly into WD #6 with no air gap. MSTRWD staff meet with Misselhorn and the landowner to discuss possible options. 6 Options were presented to the board as well as the contractor and landowner to find a solution.

It was the consensus of the board to go with Option #4 to install a pipe that would run Southwest from the pump to discharge into the township road ditch.

APPROVED

Tony Nordby left the meeting at approximately 9:32 a.m. (virtual)

Motion by Mr. Joey McGragor, seconded by Mr. Jared Sands to approve the following permits:

Permit 25-034 Tim Sedlacek to install 32 acres of field pattern drain tile in the S2 SE4 of Section 30 Comstock Township with ¼" drainage coefficient; 50' tile spacings; (1) gravity outlet to the Snake River through a 10" steel pipe.

Permit 25-035 Tim Sedlacek to install 15 acres of field pattern drain tile in the SW4 of Section 29 Comstock Township with ¼" drainage coefficient; 50' tile spacings; (2) 6" steel pipes, gravity outlet to the Snake River.

Motion unanimously carried.

The following Permit was Administratively Approved and reviewed:

Permit 25-033 Marshall County Fair to install 3 acres of field pattern drain tile in the NW4 of Section 31 McCrea Township with ¼" drainage coefficient; gravity outlet to the Snake River.

Jeremy Misselhorn, Gunnar Bowman and Mark Webber left the meeting at approximately 10:00 a.m.

Discussion was held regarding Viking Townships request for Assistance managing brush and beaver activity near JD #14 outlet. It was the consensus of the board that no funds be spent on this as it is the Snake River.

Discussion was held regarding erosion and sluffing on the shared side slope of Marshall CSAH #14 and JD #15 Branch B. Lon Anue called the District Office to discuss this. It was the consensus of the board that as the Road Authority Marshall County Hwy Departments should manage the fix and suggested Marshall County request funds from MST One Watershed One Plan to assist with the repair.

Administrator Maher introduced Robert Adam who was hired for the Engineering Technician I position and started working on July 14, 2025.

Administrative Assistant Haugen provided an update on the renovations taking place at the Office in Warren. Haugen stated that the gutters on the shop need cleaned and that there is a tree that is rubbing on the roof of the shop that should be trimmed. It was the consensus of the board to hire a contractor and get the work done.

Robert Adam left the meeting at approximately 10:25 a.m.

Mr. Bill Petersen provided a brief update on the personnel changes at the office.

Motion by Mr. Brad Blawat, seconded by Mr. Lein Schiller to remove Danny Omdahl from all District accounts at Bremer Bank, Frandsen Bank, and American Federal. Motion unanimously carried.

Haugen provided an update on the potential of upgrading staffs' current computers instead of purchasing new ones. After speaking with the Districts IT consultant it was decided that new computers would be the most cost-effective option.

The budget committee scheduled a meeting for Monday, July 28, 2025 at 9:00 a.m. to review the 2026 Admin and Project budget ahead of the budget hearing that has yet to be scheduled.

APPROVED

Mr. Bill Petersen provided an update from the last Red Rier Watershed Management board (RRWMB) meeting.

Administrator Maher provided an update on a DPA request received June 10, 2025 and provided information on a Homeland Security Emergency Management (HSEM) and RRWMB tour of Red River Projects to take place July 22, 2025.

Mr. Maher updated the Board on Kevin Klipping's property buyout process and encouraged Mr. Hane to assist finish the process.

The following meetings were announced:

1. MSTRWD regular Board of Managers Meeting Monday, August 4, 2025 at 8:30a.m. at the Temporary District Office in Alvarado.
2. MSTRWD regular Board of Managers Meeting Monday, August 18, 2025 at 8:30 a.m. at the Temporary Office in Alvarado.
3. RRWMB regular monthly meeting Tuesday, August 19, 2025 at 10:00 a.m. in Ada MN

Motion by Mr. Robert Kovar, seconded by Mr. Brad Blawat to adjourn the Meeting. Motion unanimously carried.

The Meeting was adjourned at 11:00 a.m.

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Katrina Haugen  
Recording Secretary

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Brad Blawat  
Asst Sec/Treasurer