

August 18, 2025 (a)

**APPROVED
REGULAR MEETING OF THE BOARD OF MANAGERS OF THE
MIDDLE-SNAKE-TAMARAC RIVERS WATERSHED DISTRICT
HELD AT THE TEMPORARY OFFICE LOCATION IN ALVARADO**

8:30 a.m.

August 18, 2025

The Meeting was called to order by President Bill Petersen, Managers Bill Petersen, Keith Szczepanski, Brad Blawat, Jared Sands, Joey McGregor and Robert Kovar were present. Katrina Haugen, Kyle Schlomann, Tyler Larson, and Tony Nordby were also present. Jeff Hane, Dillon Nelson, and Mori Maher were in attendance using Microsoft Teams (virtual)

Motion by Mr. Robert Kovar, seconded by Mr. Joey McGregor, to approve the agenda as presented. Motion unanimously carried.

Motion by Mr. Keith Szczepanski, seconded by Mr. Brad Blawat to approve the minutes of the August 4, 2025, meeting as presented. Motion unanimously carried

The treasurer's report was presented for review and filed for the Auditor.

Motion by Mr. Robert Kovar, seconded by Mr. Brad Blawat, to authorize Mr. Bill Petersen to sign the pay request from Glade Construction for \$361,900.45 for the Swift Coulee project. Motion unanimously carried.

Motion by Mr. Robert Kovar, seconded by Mr. Keith Szczepanski to pay the following bills: Payroll checks #7307-7320 in the amount of \$24,721.39; From Administrative Funds check #20169-20186 in the amount of \$195,640 including ACH withdrawals and service charges; from Project Funds check #3661-3671 in the amount of \$469,775.28; From RRWMB funds check #234 in the amount of \$14,326.65; From Ditch funds check #3800-3810 in the amount of \$91,525.86. Motion unanimously carried.

Motion by Mr. Jared Sands, seconded by Mr. Robert Kovar, to deny the following after the fact permit due to the open surface inlet.

Permit 25-037 Daniel Stusynski to install a single line of 4"x2000' socked, dual wall, drain tile in the W2 SE4 of Section 16 Nelson Park Township with a 4" surface inlet on the East end, and a gravity outlet to the North ditch along 430th St NW.

Motion unanimously carried

Motion by Mr. Joey McGregor, seconded by Mr. Keith Szczepanski to table the following permit for more information and continued discussion with potentially affected landowners:

Permit 25-042 Zachary Green to install 190 acres of field pattern drain tile in parts of the NW4 SW4 of section 33 and the SE4 of Section 32 West Valley Township with ¼" Drainage coefficient; 100' tile spacings; a 15" dual wall, to gravity outlet to the South Ditch along 340th St NW, in the NE4 NW4 of Section 6 Marsh Grove Township.

Motion unanimously carried

Motion by Mr. Joey McGregor, seconded by Mr. Jared Sands to approve the following permit:

Permit 25-043 Duane Potucek to install 148 acres of field pattern drain tile in the SE4 of section 6 Comstock Township with 3/8" Drainage coefficient; 50' and 100' tile spacings; a 10-hp (1050 GPM) VFD pump to outlet to the North ditch along Marshall CSAH #14.

Motion unanimously carried.

UNAPPROVED

The following Permits were Administratively Approved and reviewed:

Permit 25-044 Joey McGregor to install two new field crossings with culverts in the roadside ditches along 230th Ave NW, in the SW corner of the SW4 of Section 2 and the SE corner the SE4 of Section 3 Comstock township.

Permit 25-045 Paul Crummy to remove and replace an existing 18" driveway entrance culvert, in kind, on the South line of the SE4 SW4 of section 20 Middle River Township.

Permit 25-046 Middle River Township to extend an existing 51" span X 31" rise CMPA centerline culvert through 330th St NW, on the East side of the Northwest section corner of Section 8 Middle River Township.

Permit 25-047 Middle River Township to extend and existing 36" centerline culvert through 340th St NW by approximately 10' in the NW4 NW4 of Section 5 Middle River Township.

Engineering Technician Kyle Schlomann provided an update of the ongoing sediment removal on JD #28 and the planned sediment removal for JD #25-2.

Tony Nordby from Houston Engineering provided an update on Swift Coulee Phase I construction progress and presented a change order for \$21,097.79.

Motion by Mr. Robert Kovar, seconded by Mr. Joey McGregor to approve the change order and authorize Mr. Bill Petersen to sign it. Motion unanimously carried.

Dillon Nelson from HDR Engineering provided an update and photos on the progress of the Newfolden Project.

Tony Nordby provided an update on the Nelson Slough schedule. Administrator Maher also provided an update on funding from the Lessard Sams Outdoor Heritage Fund (LSOHF) grant.

Engineering Technician Schlomann reported that the DNR approved the Amended Dam Safety permit to replace the 36" CSP & Anti Seep diaphragm at AO #1. It was the consensus of the Board that Engineer, Tony Nordby, prepare the plans and specifications for the work and that contractors be solicited for quotes to get the work done this fall.

Jeff Hane from Brink Lawyers P.A. provided an update on the Klipping buy out and provided information on the agreement that his office had drafted for Klipping to review.

Administrator Maher provided information regarding a drainage concern that was brought to his attention by a landowner in Helgeland Township. Maher and District Staff will investigate the matter, and a report will be provided to the Board.

Administrative Assistant Katrina Haugen provided an update of the ongoing construction at the District Office in Warren and reported that the District is waiting on information from two contractors about trimming the tree branches that are rubbing against the roof of the shop.

Dillon Nelson left the meeting at approximately 10:08 a.m.

The proposed 2026 Budget was presented to the Board for further review for the upcoming Budget Hearing on Tuesday, September 2, 2025, at 10:00 a.m.

UNAPPROVED

The following meetings were announced:

1. RRWMB regular monthly meeting Tuesday, August 19, 2025, at 10:00 a.m. in Ada MN
2. MSTRWD regular Board of Managers Meeting Tuesday, September 2, 2025, at 8:30 a.m. at the Temporary Office in Alvarado.
3. MSTRWD 2026 Budget Hearing Tuesday, September 2, 2025, at 10:00 a.m. at the temporary office location in Alvarado, MN.

Motion by Mr. Robert Kovar, seconded by Mr. Brad Blawat to adjourn the Meeting. Motion unanimously carried.

The Meeting was adjourned at 10:14 a.m.

Katrina Haugen
Recording Secretary

Brad Blawat
Asst Sec/Treasurer