

September 15, 2025 (a)

APPROVED (as corrected 10/06/2025)
REGULAR MEETING OF THE BOARD OF MANAGERS OF THE
MIDDLE-SNAKE-TAMARAC RIVERS WATERSHED DISTRICT
HELD AT THE TEMPORARY OFFICE LOCATION IN ALVARADO

8:30 a.m.

September 15, 2025

The Meeting was called to order by President Bill Petersen, Managers Bill Petersen, Keith Szczepanski, Lein Schiller, Robert Kovar, and Brad Blawat were present. Mori Maher, Katrina Haugen, Kyle Schlomann, Tyler Larson, Robert Adam, Rolland Miller, Jim Duckstad, and Jeff Hane (virtual) were also present.

Motion by Mr. Robert Kovar, seconded by Mr. Keith Szczepanski, to approve the agenda as presented. Motion unanimously carried.

Tony Nordby joined the meeting at approximately 8:32 a.m.

Motion by Mr. Lein Schiller, seconded by Mr. Keith Szczepanski to approve the minutes of the September 2, 2025, meeting as presented. Motion unanimously carried

Motion by Mr. Brad Blawat, seconded by Mr. Robert Kovar to approve Gladen's Pay request #5 for \$665,511.53. Motion unanimously carried.

Jared Sands joined the meeting at approximately 8:36 a.m.

Motion by Mr. Robert Kovar, seconded by Mr. Keith Szczepanski to approve Klopp Constructions pay request #6 for \$83,528.00. Motion unanimously carried.

The treasurer's report was reviewed and filed for the auditor.

Motion by Mr. Brad Blawat, seconded by Mr. Lein Schiller to pay the following checks: Payroll check #7326-7330 in the amount of \$9,845.35; Administrative checks #20187-20202 in the amount of \$117,027.12 including ACH withdrawals and service charges; Project checks #3672-3682 in the amount of \$854,674.42; and ditch checks #3811-3813 in the amount of \$25,727.50. Motion unanimously carried.

Dillon Nelson joined the meeting at approximately 8:43 a.m.

Motion by Mr. Lein Schiller, seconded by Mr. Brad Blawat to approve the following permit:

Permit 25-051 Marshall County Highway Department to remove and replace an existing 50-ft precast channel span bridge (No. 45544) with (3)- 12'X 7' precast concrete box culverts (No. 45J60) where Marshall CSAH #60 crosses the Middle River in the NW4 of Section 11 of Spruce Valley Township.

Motion carried with Mr. Robert Kovar abstaining.

Motion by Mr. Lein Schiller, seconded by Mr. Brad Blawat to approve the following permit with the conditions that the landowner, Jamie Nelson, and any future landowner is responsible for the crossing and District staff are responsible for setting the elevation of the culverts.

Permit 25-053 Jamie Nelson (A) To install a new field crossing with 72" RCP culvert off 220th St NW in the NW4 of Section 5 New Solum Strip (B) To remove and replace (2)- 24" and (1)-18" SWIs with new culverts of the same size into JD #14 main along the North Line of NW4 Section 5 New Solum Strip.

Motion unanimously carried

Motion by Mr. Jared Sands, seconded by Mr. Robert Kovar to approve the following permit:

APPROVED

Permit 25-055 Ransel Anderson to install 76 acres of field pattern drain tile in the N2 NW4 of Section 34 Vega Township with 1/4" drainage coefficient; 40' tile spacings; (1)- 12" CSP gravity outlet to Judicial Ditch #16 (~Sta 178+50)

Motion unanimously carried.

Motion by Mr. Keith Szczepanski, seconded by Mr. Lein Schiller to approve the following permit:

Permit 25-056 Kyle Gratzek to install 24 acres of field pattern drain tile in the E2 SE4 of Section 22 Alma Township with 3/8" drainage coefficient; variable spacings (20ft, 50ft, &100ft); (1)- 8" CSP gravity outlet into the Middle River.

Motion unanimously carried.

Motion by Mr. Robert Kovar, seconded by Mr. Brad Blawat to deny the following permits for the following reasons:

- 1) The Middle Snake Tamarac Rivers Watershed is not the Drainage Authority for JD #8
- 2) No permit is required for ditch maintenance from the Watershed District

Permit 25-057 Field Brothers Farms to clean JD #8 on the North Side of Section 15 Donnelly Township.
Permit 25-058 Field Brothers Farms to clean JD #8 on the North Side of Section 14 Donnelly Township.

Motion unanimously carried

Motion by Mr. Keith Szczepanski, seconded by Mr. Lein Schiller to approve the following permit:

Permit 25-059 Joel Anderson to plug or remove (4) existing field drain culvers that outlet to JD #20 Branch A in the NE4 of Section 22 Vega Township, and to install a new 24" culvert with a flapgate to drain into JD #20 Branch A near the West property line (~Sta 225+70).

Motion unanimously carried

The following Administratively approved permits were reviewed:

Permit 25-052 MN DOT to remove an existing 24" CSP and replace it with a longer 24" CAS culvert South of JD#21, in the West ditch of Highway 59 Section 5 of Folden Township.

Permit 25-054 Joseph Altepeter to install a new crossing with an 18" culvert in the East 240th Ave NW ditch, in the NW NW of Section 3 Comstock Township.

Tony Nordby from Houston Engineering, Attorney Jeff Hane from Brink Lawyers PA and Administrator Mori Maher provided an update on the Nelson Slough project, reviewed the Resolution for the project and asked The Board to set a final hearing date.

Motion by Mr. Keith Szczepanski, seconded by Mr. Lein Schiller to adopt the resolution for the Nelson Slough Improvement and set the final hearing for the project for Monday, October 20, 2025 at 10:00 a.m. at the Marshall County Courthouse in the basement meeting room located at 208 Colvin Ave. Warren, MN 56762.

Motion unanimously carried.

APPROVED

Motion by Mr. Robert Kovar, seconded by Mr. Brad Blawat to approve the Easement Documents for Betty Langlette and authorize Mr. Bill Petersen and Mr. Brad Blawat to sign them. Motion unanimously carried.

Dillon Nelson was in attendance to provide an update on the Newfolden Project construction. At this time everything had been seeded except for the CRP. Discussion was held regarding having power run out to the control structure.

Motion by Mr. Jared Sands, seconded by Mr. Brad Blawat to authorize Administrator Maher and HDR Engineering to move forward with Red Lake Electric to supply Power to the structure.

A change order was presented from Gladen Construction for the Swift Coulee Project, Administrator Maher and Engineer Nordby provided an update on the construction. Discussion was held regarding Phase II of the project.

Motion by Mr. Robert Kovar, seconded by Mr. Keith Szczepanski to approve the change order from Gladen Construction for ~~-\$5,703.00~~. Motion unanimously carried.

A quote was presented for the AO #1 Outlet Structure Repair from Andy Anderson in the amount of \$30,400.00.

Motion by Mr. Robert Kovar, seconded by Mr. Keith Szczepanski to accept the only quote received for the AO #1 Outlet Structure Repair from Andy Anderson in the amount of \$30,400. Motion unanimously carried.

Engineering Technician Tyler Larson reviewed inspections that had been done at the AO #4 and Brandt Angus Coulee impoundment sites. There were areas of concern and District staff would like to meet with the Engineers for the projects to see what can be done to fix the separating culverts.

It was the consensus of the board to have staff work with the Engineers to come up with a solution for the culvert separations.

Administrative Assistant Haugen provided an update on the office renovation. The project is still on schedule to be completed by October 15, 2025. A change order was presented for \$4,900.00 from Klopp construction.

Motion by Mr. Keith Szczepanski, seconded by Mr. Lein Schiller to approve the change order from Klopp Construction for \$4,900.00. Motion unanimously carried.

Mr. Bill Petersen provided an update from the last Red River Watershed Management Board meeting.

The next One Watershed One Plan Policy committee meeting was announced for November 19, 2025 at the Marshall County SWCD Office.

Communication about 2025 BWSR Academy and the MN Watersheds Annual meeting was shared.

The following meetings were announced:

1. MSTRWD regular Board of Managers Meeting Monday, October 6, 2025, at 8:30 a.m. at the Temporary Office in Alvarado.
2. MSTRWD regular Board of Managers Meeting Monday, October 20, 2025 at 8:30 a.m. at the Marshall County Courthouse
3. RRWMB regular Board Meeting Tuesday, October 21, 2025 at 10:00 a.m. in Ada MN

APPROVED

Motion by Mr. Robert Kovar, seconded by Mr. Keith Szczepanski to adjourn the Meeting. Motion unanimously carried.

The Meeting was adjourned at 10:24 a.m.

Katrina Haugen
Recording Secretary

Brad Blawat
Secretary