APPROVED
REGULAR MEETING OF THE BOARD OF MANAGERS OF THE MIDDLE-SNAKE-TAMARAC RIVERS WATERSHED DISTRICT HELD AT THE DISTRICT OFFICE IN WARREN

8:30 a.m. **July 6, 2026**

The Meeting was called to order by President Bill Petersen, Managers Bill Petersen, Robert Kovar, Brad Blawat, Lein Schiller, Joey McGregor and Keith Szczepanski were present. Mori Maher, Kyle Schlomann, Robert Adam, Jim Duckstad, Rolland Miller, Sarah Kirkpatrick and Tony Nordby were also present. Jacob Narloch, Dillon Nelson, Katrina Haugen and Michael Miller were in attendance using Microsoft Teams.

Motion by Mr. Robert Kovar, seconded by Mr. Keith Szczepanski to approve the agenda as presented. Motion unanimously carried

Motion by Mr. Robert Kovar, seconded by Mr. Brad Blawat, to approve the minutes of the June 15, 2026, meeting as corrected. Motion unanimously carried.

Sarah Kirkpatrick, an Associate Professor for Department of Landscape Architecture, Disaster Resilience, and Emergency Management (LADREM) from NDSU was in attendance. She has been working with the Red River Watershed Management Board and the Flood Damage Reduction Work Group for their 50th anniversary. Sara will be interviewing Administrator Maher and Board President Bill Petersen after the board meeting.

Motion by Mr. Joey McGregor, seconded by Mr. Robert Kovar to approve the following permit with the condition that staff set the elevation:

> Permit 26-021 Aaron Judovsky to lower an existing 18" culvert that outlets into WD #5 (Station 406+34) by 1 foot in the NE4 NW4 of Section 13 Northland Twp.

Motion unanimously carried.

There was discussion on the JD #20 Petition for Improvement and setting the bond. Manager Kovar asked for clarification on if and how the petitioner is reimbursed for the bond if the project moves forward. Attorney Jeff Hane was not in attendance so Administrator Maher stated that he would follow up with Attorney Hane and provide an update to the Board. Discussion also took place on if the project does not move forward but the Watershed gains information that updates ditch records, such as an RoB, does the District absorb some of that cost or charge the Petitioner the full cost?

Motion by Mr. Joey McGregor, seconded by Mr. Robert Kovar to set the Bond for the amount of Houston Engineering's proposed engineering cost estimate through final plans, which amounts to $90,000. Motion unanimously carried.

Dillon Nelson from HDR Engineering provided an update on the Newfolden Project. A Change order for an additional 240 yards of Rip Rap was presented. Construction is finished and there are just a few loose ends to tie up prior to the final Payment hearing July 20th 2026.

Motion by Mr. Keith Szczepanski, seconded by Mr. Lein Schiller to authorize Bill Petersen to sign change order #8 in the amount of $26,290.00 for an additional 240 yards of Rip Rap. Motion unanimously carried.

An update on the Nelson Slough Groundbreaking was provided by Administrator Maher as well as a construction update from Tony Nordby of Houston Engineering.

Administrator Maher provided an update on Swift Coulee Phase I. Mowing maintenance has been completed and reimbursement from the RIM program for the seeding is in progress. Phase II is currently scheduled for construction for spring/summer of 2027 pending any funding or landowner delays.

APPROVED

Administrator Maher received guidance from Matt Fischer with the Board of Water and Soil Recourses that the Approved meeting Minutes that are uploaded to the website need to be signed copies. Administrative Assistant Haugen will update the process.

Motion by Mr. Brad Blawat, seconded by Mr. Keith Szczepanski to increase Engineering Technician Robert Adam's salary by 10% effective July 14th on his one-year anniversary per the Personnel Policy. Motion unanimously carried.

The Budget Committee will meet on Monday July 13th at 9:00 a.m. at the District Office to review the 2027 Administrative and Project Budget that will be presented to the Board of Managers.

Administrative Assistant Haugen suggested two dates for the 2027 Budget Hearing. At the July 20th Board meeting the board will set the Budget Hearing date and time.

A Maintenance Agreement from Town and Country for the Heating and Cooling system was presented to the board for review. It was the consensus of the Board that a maintenance agreement was not needed as it is a new system and currently under warranty. Staff can take care of filter changes and minor maintenance as needed.

Discussion was held regarding potentially setting up a Project Work Team to address the Snake River sluffing within the city of Warren. The parcels along the river have existing sluffs and stream bank erosion that predates the Diversion around town. The desire would be to have residents who are affected establish a Project Work Team to address the issue and possibly establish a WMD (Water Management District). Administrator Maher will draft a memo for the Board to review prior to moving forward with the idea.

Administrator Maher has received two Data Practice Requests and is working on them.

A discussion was held regarding sediment removal projects and how the work is being done to assure the ditch will not be undercut during maintenance. Staff will keep coordinating with contractors as an assurance measure.

The Staff Report was reviewed and discussed.

The following meetings were announced:

1. Budget Committee Meeting July 13th 2026, at 9:00 am at the District Office in Warren, MN.
2. MSTRWD regular Board of Managers Meeting Monday, July 20th 2026, at 8:30a.m. at the District Office in Warren, MN
3. Final Payment Hearing for the City of Newfolden Flood Prevention Project Monday, July 20, 2026, at 10:00 a.m. at the District Office in Warren, MN
4. RRWMB Regular Meeting Tuesday, July 21st, 2026, at 10:00 a.m. in Ada MN.

Motion by Mr. Robert Kovar, seconded by Mr. Brad Blawat to adjourn the Meeting. Motion unanimously carried.

The Meeting was adjourned at 10:37 a.m.

Katrina M Haugen
Katrina Haugen
Recording Secretary

Brad Blawat
Brad Blawat
Secretary