

April16(a)2018.min

APPROVED (May 7, 2017)
**REGULAR MEETING OF THE BOARD OF MANAGERS OF THE
MIDDLE- SNAKE-TAMARAC RIVERS WATERSHED DISTRICT
HELD AT 453 NORTH MCKINLEY STREET, WARREN, MN
8:30 A.M. April 16, 2018**

The meeting was called to order by President John W Nelson. Managers John W Nelson, Bill Petersen, Brad Blawat, Roger Mischel, David Bakke and Robert Kovar were present. Connie Kujawa, Kyle Schlomann, Joel Praska, LeRoy Vonasek, Tony Nordby, Mike Enright, Lon Aune, Neil Widner, Jeremy Misselhorn, Ray Gust, Rolland Miller and others, were also present.

Motion by Mr. Robert Kovar, seconded by Mr. David Bakke that the agenda be approved, as amended with the addition of Forms. Motion unanimously carried.

Motion by Mr. Roger Mischel, seconded by Mr. Bill Petersen that the minutes of the April 2, 2018 meeting be approved, as presented. Motion unanimously carried.

The financial report was reviewed and filed for audit purposes.

Motion by Mr. Brad Blawat, seconded by Mr. Robert Kovar that the following bills be paid: payroll checks numbered 6195 through 6207 for a total of \$15,389.04; checks numbered 17844 through 17878, including the service charge, safe deposit box rent and ACH payments, for a total of \$18,084.05; from the Project funds, checks numbered 2888 through 2892 inclusive, including the service charge for a total of \$35,744.76; and Ditch Fund checks numbered 3187 through 3190, including the service charge, for a total of \$25,245.27 be paid. Motion unanimously carried.

The following permits were unanimously approved:

1) Permit (18-008) of Marshall County Hwy Department to replace bridge #7004 with a new 141' span bridge and regrade the North & South approaches, Section 31, Vega Township. (Motion by Mr. Bill Petersen, seconded Mr. Roger Mischel)

Lon Aune left the meeting at approximately 8:48 a.m.

2) Permit (18-010) of MN Department of Transportation to replace bridge #9625 with bridge #45013; replace bridge #9627 with bridge #45012; regrade TH 220 bridge approaches. (Motion by Mr. Robert Kovar, seconded Mr. Bill Petersen)

Laura Stengrim joined the meeting at approximately 8:50 a.m.

Laura Stengrim, representing the Pine to Prairie Birding Trail and Dave Bergman, of Explore Minnesota, gave an insight of the Pine to Prairie Birding Trail and the Manitoba Pine to Prairie International Birding Trail. They stated they are in the process of updating the Pine to Prairie Birding Trail pamphlet and would like the Board to consider adding the Agassiz Valley Water Resource Management Project and the Brandt/Angus Coulee to the Birding Trail. They stated the Main corridor participants pay \$1,000/year and Associate participants pay \$500/year, with the yearly dues going towards marketing and signage. They also stated the Minnesota Department of Natural Resources would view the sites to determine if they meet the site criteria. After, discussion the Board directed Laura Stengrim to have the Minnesota Department of Natural Resources review

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the Agassiz Valley Water Resource Management Project and Brandt/Angus to determine if the sites meet the criteria and to contact the City of Warren to see if they would be interested in partnering with the Watershed District.

Tammy Hansen joined the meeting at approximately 9:05 a.m.

Alex Wardwell joined the meeting at approximately 9:25 a.m.

Laura Stengrim and Dave Bergman left the meeting at approximately 9:25 a.m.

The following permits were unanimously approved:

3) Permit (18-011) to Enbridge Energy to install and remove temporary driveway approaches along Enbridge Pipeline ROW, in Sinnott, Tamarac, Wanger, Alma, Foldahl, Comstock and Viking Townships in Marshall County and Numedal Township in Pennington County. (Motion by Mr. David Bakke, seconded Mr. Brad Blawat).

4) Permit (18-013) to Chad Anvinson to install 193 acres drain tile; ¼" coefficient; 50' spacing; 3-gravity outlets; outletting into Higdem Subordinate Ditch, NE4 & NW4, Section 17, Higdem Township. (Motion by Mr. Robert Kovar, seconded Mr. Roger Mischel)

The following permit was tabled pending review of the benefited area of Judicial Ditch #1:

5) Permit (18-012) Steve Nelson to install 395 acres drain tile; ¼" coefficient; 50' spacing; 2-gravity outlets; outletting into JD #1, N2, Section 20, Higdem Township. (Motion by Mr. Bill Petersen, seconded Mr. David Bakke)

Alex Wardwell, Audubon Minnesota, reported she has contacted Tony Nordby, Houston Engineering, to determine a water level that would be beneficial to control the germination of the invasive cattails within the Agassiz Valley Water Resource Management Project. Tony Nordby reported a 912.65 level could be maintained within the augmentation pool, however, the water level and weather would need to be monitored so the capacity of the impoundment is not jeopardized for retention purposes. It was the consensus of the Board, that the District retain stored water, within the augmentation pool, at a level of 912.65, if possible, up to August 1, 2018, and the District staff monitor the water level and weather to determine if the water needs to be released sooner.

Motion by Mr. Roger Mischel, seconded by Mr. Bill Petersen that the regular meeting be recessed to hold the public hearing on the Amended Rules. Motion unanimously carried.

The regular meeting was recessed at approximately 9:58 a.m.

Motion by Mr. Bill Petersen, seconded by Mr. Robert Kovar that the recessed Hearing on the Amended Rules, of March 19, 2018, be reconvened. Motion unanimously carried.

The recessed Hearing on the Amended Rules was reconvened at approximately 10:00 a.m. Chairman Nelson announced the Hearing was being recorded.

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All managers were present. Others present were Joel Praska, Kyle Schломann, Rolland Miller, LeRoy Vonasek, Jeremy Misselhorn, Neil Johnson, Eric Johnson, Robin Johnson, Mike Enright, Neil Widner, Thomas Widner, Ray Gust, Lon Aune, George Bjorgaard, Alen Szczepanski, Dale Price and others.

Administrator Praska pointed out the changes made to the "draft" document. After review, Chairman Nelson, opened the floor for public comment. Comments were received from the public and are recorded.

Motion by Mr. Bill Petersen, seconded by Mr. David Bakke that the hearing on the Amended Rules of the District be closed. Motion unanimously carried.

The Hearing on the Amended Rules was closed at approximately 11:02 a.m.

Motion by Mr. David Bakke, seconded by Mr. Roger Mischel to reconvene the regular meeting. Motion unanimously carried.

The regular meeting was reconvened at approximately 11:03 a.m.

All managers were present. Joel Praska, Connie Kujawa, Kyle Schломann, LeRoy Vonasek, Jeremy Misselhorn, Mike Enright, Nate Dalager, Tammy Hanson and Tony Nordby were also present.

Administrator Praska reported:

- 1) the road on the eastern end of Judicial Ditch #75, in Tabor Township has been rutted up and Tabor Township will be fixing the road, at their expense.
- 2) H2Oviewer's are planning on having their report on County Ditch #175 completed by the end of this week and upon completion of the report, they will begin meeting with landowners.

Nate Dalager, HDR Engineering, presented the Draft Task #2 report prepared on the Newfolden/Middle River Project. He stated Task #2, consists of 4 task areas; 1) Project Management; 2) Preliminary Design; 3) Permitting and Environmental Review and 4) Preliminary Engineers Report. He stated Task #2 could take 6 to 8 months to complete, with an approximate cost of \$250,000.00 to \$300,000.00. He stated two alternative sites are being explored and which site is chosen depends on landowner willingness and permitting requirements. A discussion was held concerning funding options. The Board directed Nate Dalager and Administrator Praska to seek funding with the Red River Watershed Management Board.

Tammy Hanson, City of Newfolden, commended the Board for their support of the Newfolden/Middle River project.

Tammy Hanson left the meeting at approximately 11:47 a.m.

Administrator Praska reported:

- 1) the rent payment due on April 1, 2018, on the District properties, in the N2 of Section 7, Comstock Township has not been received. He stated he contacted the renter and was informed that the payment would be made this week. It was the consensus of the Board, that if the rent payment is not received by 4:30 p.m., April 20, 2018, that the property be advertised for rent.

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- 2) he has not received any data practice requests.
- 3) the designer of the kiosk panels, Carmen Simonet, will be billing the District \$2,875.00 and the Agassiz Audubon Society \$3,000.00 for the printing of the kiosk panels.
- 4) once the snow is gone, the District staff, will stake out the property, South of the District office, for the proposed garage. He stated once it is staked, it will be inspected by Jeff Fagerstrom, of the TRF Housing. He also stated he has contacted the NW Regional Development Council to see if funding is available, and he has not heard back from them.
- 5) Keith Weston, Red River Retention Authority has requested to be on the next meeting agenda of the Board, to discuss the JD #14 and JD #19 RCPP projects.
- 6) the Auditors, Brady-Martz and Associates are planning to conduct the 2017 audit of the District's finances during the week of May 14-May 18, 2018.
- 7) the MAWD Summer Tour is scheduled for June 20-22, 2018 in Chanhassen, Minnesota.

Administrator Praska stated PKM Electric has submitted two easements, for Board execution, for the installation of U.G. power lines, within 200' of the South Section line, in the SE4 SW4 and the SW4 SW4 of section 24, of Brislet Township.

Motion by Mr. David Bakke, seconded by Mr. Brad Blawat that Chairman Nelson be authorized to execute the Easements with PKM Electric, for the installation of U.G. power lines, within 200' of the South Section line, in the SE4 SW4 and the SW4 SW4 of section 24, of Brislet Township. Motion unanimously carried.

The Board reviewed the Permit Completion and Operating Plan Subsurface Drain Tile forms.

Tony Nordby left the meeting at approximately 12:35 p.m.

It was announced the Red River Watershed Management Board meeting will be held on April 17, 2018, at 9:30 a.m., at the Red Lake Watershed District, in Thief River Falls, MN.

The Minnesota Board of Soil and Water Resources Grant Quarterly newsletter and the Minnesota Association of Watershed Districts 2018 MAWD Update were distributed.

The following meetings were announced:

May 7, 2018-Regular Meeting, 8:30 a.m., District Office
May 21, 2018-Regular Meeting, 8:30 a.m., District Office

Motion by Mr. Bill Petersen, seconded by Mr. Brad Blawat the meeting be adjourned. Motion unanimously carried.

The meeting was adjourned at approximately 12:37 p.m.

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Connie Kujawa
Recording Secretary

David Bakke
Secretary