

August19(a)2019.min

APPROVED (September 3, 2019)
**REGULAR MEETING OF THE BOARD OF MANAGERS OF THE
MIDDLE- SNAKE-TAMARAC RIVERS WATERSHED DISTRICT
HELD AT 453 NORTH MCKINLEY STREET, WARREN, MN
8:30 A.M. August 19, 2019**

The meeting was called to order by President John W Nelson. Managers John W Nelson, Bill Petersen, Brad Blawat and Roger Mischel were present. Managers Robert Kovar and David Bakke were not present. Tony Nordby, Joel Praska, Tyler Larson, Jim Duckstad, Connie Kujawa, Kyle Schломann, Danny Omdahl, Erwin Stobbe, and Dillon Nelson were also present.

Motion by Mr. Roger Mischel, seconded by Mr. Brad Blawat that the agenda be approved, as amended, to include Permit (19-078) and checks numbered 18366, 18367, 3303 and 3304. Motion unanimously carried.

Jeff Steer joined the meeting at approximately 8:35 a.m.

Rob Sip joined the meeting at approximately 8:36 a.m.

Motion by Mr. Bill Petersen, seconded by Mr. Roger Mischel that the minutes of the August 5, 2019 meeting be approved, as corrected. Motion unanimously carried.

Brian Kasprick joined the meeting at approximately 8:40 a.m.

The financial report was reviewed and filed for audit purposes.

Motion by Mr. Bill Petersen, seconded by Mr. Brad Blawat the following bills be paid: from the Administrative Funds: payroll checks numbered 6374-6383 for a total of \$15,171.89, checks numbered 18340-18367 inclusive, including the service charge and ACH withdrawal, for a total of \$19,123.93; from the Project Funds: checks numbered 3032-3042 inclusive for a total of \$76,337.48; from the RRWMB Funds: check numbered 193 for a total of \$2,836.18; and from Ditch Funds: checks numbered 3293-3302 inclusive and check 3304, including the service charge, for a total \$376,753.20. Motion unanimously carried.

Erwin Stobbe discussed field erosion occurring in Section 36 of Helgeland Township along the North side of Judicial Ditch #25-2. Technician Omdahl reported in 2007, the District raised the spoilbank to prevent water from leaving the ditch and flowing across Stobbe's property onto their neighbors and an 18" culvert and gate were also installed in an open swale. He also reported that water can leave the diagonal portion of the ditch that runs through the SE4 of Section 36. After discussion, it was the consensus of the Board that Engineer, Tony Nordby and Technician Omdahl view the area to determine how much the spoil could be raised and how many acres would be needed to re-slope the ditch. Engineer Nordby was also directed to determine an approximate cost for the work.

Jeff Steer and Erwin Stobbe left the meeting at approximately 9:10 a.m.

Robert Wesolowski joined the meeting at approximately 9:12 a.m.

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Brian Kasprick stated there is one flapgate along the coulee, outletting the Brandt/Angus Impoundment, in Section 25 and one flapgate in Section 16 of Angus Township, that continue to leak. He stated the wet conditions prevent him from raising a crop. Technician Omdahl reported he surveyed the coulee in 2018 and there is approximately 9" of sediment in the coulee, in the NW4 of Section 25 of Angus Township. He stated if the sediment was removed it would alleviate some of the drainage issues in this area.

Motion by Mr. Bill Petersen, seconded by Mr. Brad Blawat that the District expend Brandt/Angus Project funds to remove the sediment in Section 25 of Angus Township, install one waterman gate in Section 16 and one waterman gate in Section 25 of Angus Township. Motion unanimously carried.

Brian Kasprick left the meeting at approximately 9:25 a.m.

The following permits were unanimously approved:

1. Permit (19-070) to Christian Erickson to widen (3) existing field crossings; and to replace (1) 24" culvert on the East Line of Section 15; replace (1) 24" culvert on the North line of Section 14; and to remove a 18" culvert & replace with a 24" culvert on North Line of Section 13, Helgeland Township, all at the same elevation. (Motion by Mr. Roger Mischel, seconded Mr. Bill Petersen)
 2. Permit (19-078) to Robert Wesolowski to regrade ~ 1.5 miles of the North township road ditch on the South line of Section 24 and the South line of Section 23 of Helgeland Township; and to widen 2 field crossing to ~ 60 feet and lower the culvert in the field crossings, with the culvert size and grade to be determined by the District staff. (Motion by Mr. Robert Kovar, seconded Mr. David Bakke).
- Robert Wesolowski stated he intends to install two drop structures in the ditch extending from the SW4 of Section 24 to the West to the SW4 SW4 of Section 23, Helgeland Township, to help slow the speed of the water.
- Robert Wesolowski left the meeting at approximately 9:43 a.m.
3. Permit (19-073) to Damon Stroble to install 88 acres drain tile; 5 hp (450 gpm) VFD pump; ¼" coefficient; 70' spacing; outlet to WD #6; E2 SE4, Section 18, Tabor Township. (Motion by Mr. Roger Mischel, seconded Mr. Bill Petersen).
 4. Permit (19-074) to Mark Judovsky to install a 18" CSP with flap gate at ~ sta 382+90 under 160th St NW, provided the 18" culvert at ~ sta 382+70 is removed, and District staff set the elevation of the new 18" culvert; S2 SE4, Section 33, Sandsville Township. (Motion by Mr. David Bakke, seconded Mr. Bill Petersen).
 5. Permit (19-076) to Middle River Township to replace an existing 18" centerline culvert with a 18" culvert and lower ~0.4'; section line 15/22, Middle River Township. (Motion by Mr. Bill Petersen, seconded Mr. Brad Blawat)

The following permits were Administratively approved and reviewed:

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6) Permit (19-069) to Scott Labine to install a 18" centerline culvert with flap gate through 350th St NW, to drain southerly into JD #29 Lateral 2, ~ station 474+35; SE4, Section 25, Parker Township.

7) Permit (19-071) to Mark Judovsky to move an existing field crossing with an existing 15" CSP and replace with an 18" x 60' CSP ~ 60' North on East line of SE4, Section 33, Sandsville Township.

8) Permit (19-072) to David Kallock to remove and replace a 24" CSP field crossing culvert with a 24" x 50' CSP; ~ station 0+00; NE4, Section 5, Oak Park Township.

9) Permit (19-075) to Middle River Township to remove and replace a 24" centerline culvert through 350th Ave NW; section line 22/23, Middle River Township; and to remove and replace a 36" centerline culvert through 330th Ave NW on section line common to Section 1 Middle River Township and Section 6, Alma Township.

10) Permit (19-077) to Nelson Park Township to remove and replace a 24" centerline culvert through a township road along the North/South quarter line, Section 19, Nelson Park Township.

Tony Nordby presented Pay Estimate #2, in the amount of \$68,358.70, to Kraulik Excavating, Inc for the repair of Polk County Ditch #43 Main and Lateral 1, in sections 8 & 9 of Angus Township. He stated the final payment will be prepared once the IC-34 documents are received from Kraulik Excavating.

Motion by Mr. Bill Petersen, seconded by Mr. Brad Blawat the Chairman be authorized to execute Pay Request #2 and Ditch Funds check #3303 be issued to Kraulik Excavating, Inc, in the amount of \$68,358.70. Motion unanimously carried.

Administrator Praska reported the rental contract with Wayne Torgerson on the grain bin located on the Omdahl Ridge Farm at Agassiz Valley will expire September 16, 2019. He stated Wayne would like to rent the bin for another year.

Motion by Mr. Roger Mischel, seconded by Mr. Brad Blawat that Administrator Praska be authorized to enter into a rental agreement with Wayne Torgerson for the grain bin located on the Omdahl Ridge Farm, for one year, with the rental rate set at \$200.00/year. Motion unanimously carried.

Rob Sip, Executive Director of the Red River Watershed Management Board, stated the Red Board has set their 2020 levy at 75%. He also presented the 2018 Annual Report of the Red River Watershed Management Board. Chairman Nelson presented the 2018 Annual Report of the Middle Snake Tamarac Rivers Watershed to Rob Sip.

Motion by Mr. Bill Petersen, seconded by Mr. Roger Mischel the meeting be recessed for purposes of holding the noticed and published hearing on the District's 2020 Budget. Motion unanimously carried.

The meeting was recessed at approximately 10:05 a.m.

Motion by Mr. Roger Mischel, seconded by Mr. Bill Petersen the Hearing on the Middle Snake Tamarac Rivers Watershed District 2020 Budget be opened. Motion unanimously carried.

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The Hearing was opened at approximately 10:05 a.m.

Chairman Nelson opened the floor to hear comments from the public. There being no comments entertained from the public, the following motions were unanimously approved:

Motion by Mr. Bill Petersen, seconded by Mr. Roger Mischel to adopt the 2020 Administrative and Project Fund levies as follows:

Building Maintenance	18,000	Legal/Profession/Administrative Services	50,000
Utilities	6,500	Managers Per Diem/Expenses	35,000
Supplies/Equipment	20,000	Association Dues	7,000
Telephone	5,000	Employee Mileage/Expenses	3,000
Publication/Printing	6,000	Vehicle Expenses	12,000
Postage	2,000	Employee Payroll/Fringes	315,000
Miscellaneous	700	Project Construction	6,400
Insurance	28,000	USGS Stream Gage & Cost Share	9,000
Property Taxes	59,000	Stream Maintenance	3,500
			586,100
		Less Estimated Project Expenses	336,100
		Net Administrative Budget	250,000

2) That the secretary certify to the Auditors of Marshall, Polk, Pennington, Kittson and Roseau Counties an Administrative Fund Levy of \$250,000;

3) That the secretary certify to the Auditors of Marshall, Polk, Pennington, Kittson and Roseau Counties a Project Fund Levy of .003627 percent of the Estimated Market Value of all taxable property within the District.

Motion by Mr. Brad Blawat, seconded by Mr. Roger Mischel, the Secretary certify the following Ditch repair and maintenance levies, to the Auditors of Marshall, Polk and Pennington Counties:

<u>Drainage System No</u>	<u>Percent (Benefits)</u>	<u>Levy Projected Receipts</u>
JD #1		
Marshall	4.84%	24,064
Polk	1.61%	51,018
WD #2		
Marshall	1.23%	498
SD #3		
Marshall	12.00%	11,812
WD #4		
Marshall	.99%	968
Polk	2.25%	800
WD #5		
Polk	.50%	12,840
BRF	0.00%	0
WD #6		
Polk	.50%	9,703
BRF	0.00%	0
WD #7		
Marshall	0.50%	1,522
Polk	0.50%	170

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WD #7-Imp		
Marshall	0.75%	570
Polk	0.75%	406
JD #14		
Marshall	3.00%	29,514
Pennington	5.00%	16,472
JD #15		
Marshall	2.75%	42,230
JD #16		
Marshall	.50%	4,646
JD #17		
Marshall	0.00%	0
Polk	1.00%	6,271
JD #20		
Marshall	1.70%	40,033
JD #21		
Marshall	1.80%	5,037
JD #24		
Marshall	0.75%	1,855
Polk	0.75%	693
JD #25-I		
Marshall	4.00%	15,546
Polk	4.00%	22,841
Pennington	4.00%	2,161
JD #25-II		
Marshall	4.00%	2,832
Polk	4.00%	17,118
Pennington	4.00%	10,802
JD #28		
Marshall	20.00%	11,198
JD #29		
Marshall	2.50%	55,947
CD #39		
Marshall	.99%	1,244
CD #39 Improvement		
Marshall	.99%	1,073
CD #43		
Polk	4.30%	50,573
CD #44		
Polk	2.00%	20,022
JD #68		
Polk	0.15%	372
JD #75		
Polk	3.00%	109,603
CD #175		
Polk	2.75%	35,435
BRF	2.24%	28,863
PL 566 (lien)		
Marshall	0.25254%	29,433
PL 566 (maint)		
Marshall	0.150%	17,480
PL 566 (operation)		
Marshall	0.029%	3,380

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Motion by Mr. Roger Mischel, seconded by Mr. Brad Blawat the 2020 Budget hearing be closed and the regular meeting be reconvened. Motion unanimously carried.

The 2020 Budget hearing was closed and the regular meeting reconvened at approximately 10:10 a.m.

Chairman Nelson and Manager Mr. Brad Blawat announced they would be leaving the meeting.

Motion by Mr. Roger Mischel, seconded by Mr. Bill Petersen, due to a lack of quorum with the departure of Mr. John W Nelson and Mr. Brad Blawat, that the remaining agenda items be deferred to the next regular meeting agenda and the meeting be adjourned. Motion unanimously carried.

The meeting was adjourned at approximately 10:10 a.m.

Connie Kujawa
Recording Secretary

Brad Blawat
Assistant Secretary/Treasurer