

APPROVED (January 21, 2014)
REGULAR MEETING OF THE BOARD OF MANAGERS OF THE
MIDDLE- SNAKE-TAMARAC RIVERS WATERSHED DISTRICT
HELD AT 453 NORTH MCKINLEY STREET, WARREN, MN
4:00 P.M. DECEMBER 16, 2013

The meeting was called to order by President Roger Hille. Managers David Bakke, John W Nelson, Tom Neibauer, Alvin Nybladh, Ben Kleinwachter and Roger Hille were present. Manager Marvin Hedlund was not present. Nick Drees, Connie Kujawa, Heidi Hughes, Tony Nordby, Rolland Miller, Ron Adrian, Danny Omdahl, Keith Weston, Caroline Clarin, Alice Klink and Jeff Hane were also present.

By unanimous consent, the agenda was accepted, as presented.

Manager Ben Kleinwachter joined the meeting at approximately 4:04 p.m.

Motion by Mr. Ben Kleinwachter, seconded by Mr. David Bakke that the minutes of the December 2, 2013 meeting be approved, as corrected. Motion unanimously carried.

The financial report was reviewed and filed for audit purposes.

Motion by Mr. John W Nelson, seconded by Mr. Alvin Nybladh that the following bills be paid; from the Administrative Funds: that payroll checks numbered 5574 through 5589 inclusive for a total of \$15,224.84; that checks numbered 15980 through 16021 inclusive, including the service charge for a total of \$29,684.78; from the Project funds that checks numbered 2329 through 2334 inclusive, for a total of \$2,700.30; from the RRWMB funds that check number 158 for \$149,278.39; and from the Ditch Funds that checks numbered 2683 through 2690 inclusive, for a total of \$18,346.58 be paid. Motion unanimously carried.

Keith Weston, Caroline Clarin and Alice Klink, of the Natural Resources Conservation Service, presented options for potential WRP/RIM lands in Como Township. Nate Dalager joined the meeting at approximately 4:27 p.m.

Doug Sorenson joined the meeting at approximately 4:50 p.m.; Tim Baker joined the meeting at approximately 4:58 p.m.; and Sheila Hoerner joined the meeting at approximately 5:04 p.m.

Keith Weston, Caroline Clarin and Alice Klink left the meeting at approximately 5:06 p.m.

Sheila Hoerner reported that the Agassiz Audubon Sanctuary Board of Managers voted unanimously to transfer the assets, lands and revenue streams of the Agassiz Audubon Sanctuary to the Middle Snake Tamarac Rivers Watershed District.

Motion by Mr. Ben Kleinwachter, seconded by Mr. Alvin Nybladh to direct the Middle Snake Tamarac Rivers Watershed District legal counsel to draw up the necessary legal documents to effect the transfer of the assets, lands, and revenue streams of the Agassiz Audubon Sanctuary to the Middle Snake Tamarac Rivers Watershed District. Motion unanimously carried.

Sheila Hoerner, Tim Baker and Doug Sorenson left the meeting at approximately 5:32 p.m.

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Heidi Hughes gave a brief report on recent activities:

1. That a weekly feature on the Agassiz Valley Water Resource Management Project and the Agassiz Audubon Sanctuary with WDAZ-TV is currently in the works;
2. That she will be attending the Pine to Prairie Birding Trail meeting scheduled for December 20, 2013;
3. That photography workshops with the local libraries will begin soon;
4. And that the University of Minnesota students have completed their projects.

Heidi Hughes left the meeting at approximately 6:30 p.m.

Nick Drees reported:

1. That a letter has been sent to the Vega Township Board of Supervisors regarding the sloughing issue on Judicial Ditch #20;
2. The Viewers for the Redetermination of Benefits of Judicial Ditch #14 will meet on December 31, 2013;
3. That no more progress with landowners has developed concerning the cleaning of the South Branch of the Snake River (Agassiz Valley Project);
4. That Houston Engineering has prepared the Wetland Mitigation Site Monitoring Report for the Agassiz Valley Water Resource Management Project;
5. That the Tamarac Project Work Team met on December 12, 2013, in Strandquist, Minnesota;

It was announced that the Red River Watershed Board meeting is scheduled for December 17, 2013 at the Sand Hill River Watershed District in Fertile, Minnesota.

Nate Dalager left the meeting at approximately 6:55 p.m.

Nick Drees reported that a scheduling conference regarding the appeal of the Redetermination of Benefits of Judicial Ditch #25-1 was held; and that employee evaluations were performed for each District employee.

Rolland Miller left the meeting at approximately 6:58 p.m.

The Board discussed with the Administrator that his compensation will be reviewed before the current contract expires May 1st, 2014.

Motion by Mr. Ben Kleinwachter, seconded by Mr. David Bakke that the District increase the amount of the District's contribution towards each District employee's health insurance premium carried through the District, by \$25.00. Motion carried, with Mr. Tom Neibauer voting nay.

Motion by Mr. Alvin Nybladh, seconded by Mr. David Bakke that the District employee's, excluding the Administrator, be compensated at a rate of .50 per hour for a cost of living adjustment, effective January 1, 2014. Motion carried, with Mr. John W Nelson voting nay.

Motion by Mr. David Bakke, seconded by Mr. Alvin Nybladh that 2014 Meeting Schedule of the Board of Managers be adopted as follows:

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	Regular Monthly Meetings	Time	Comment
	January 6, 2014	4:00 p.m.	1st Monday
	January 21, 2014	4:00 p.m.	3rd Tuesday
	February 3, 2014	4:00 p.m.	1st Monday
	February 18, 2014	4:00 p.m.	3rd Tuesday
	March 3, 2014	4:00 p.m.	1st Monday
	March 17, 2014	4:00 p.m.	3rd Monday
	April 7, 2014	4:00 p.m.	1st Monday
	April 21, 2014	4:00 p.m.	3rd Monday
	May 5, 2014	4:00 p.m.	1st Monday
	May 19, 2014	4:00 p.m.	3rd Monday
	June 2, 2014	4:00 p.m.	1st Monday
	June 16, 2014	4:00 p.m.	3rd Monday
	July 7, 2014	4:00 p.m.	1st Monday
	July 21, 2014	4:00 p.m.	3rd Monday
	August 4, 2014	4:00 p.m.	1st Monday
	August 18, 2014	4:00 p.m.	3rd Monday
	September 2, 2014	4:00 p.m.	1st Tuesday
	September 15, 2014	4:00 p.m.	3rd Monday
	October 6, 2014	4:00 p.m.	1st Monday
	October 20, 2014	4:00 p.m.	3rd Monday
	November 3, 2014	4:00 p.m.	1st Monday
	November 17, 2014	4:00 p.m.	3rd Monday
	December 1, 2014	4:00 p.m.	1st Monday
	December 15, 2014	4:00 p.m.	3rd Monday

Motion unanimously carried.

David Bakke and Ben Kleinwachter gave a brief review of the Annual Meeting of the Minnesota Association of Watershed District held in Alexandria, Minnesota, December 4 to December 6, 2013.

It was the consensus of the Board to discuss the employee matter at the January 21, 2014 regular meeting.

Motion by Mr. John W Nelson, seconded by Mr. Ben Kleinwachter that the District expend up to \$5,000 to the Sentence to Serve, to perform works for the District. Motion unanimously carried.

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The next regular meetings were scheduled for January 6 and January 20, 2014, at 4:00 p.m., at the District office.

By unanimous consent, the meeting was adjourned at approximately 8:00 p.m.

Connie Kujawa
Recording Secretary

David Bakke
Assistant Secretary/Treasurer