The meeting was called to order by President John W Nelson. Managers John W Nelson, Bill Petersen, Roger Mischel, Brad Blawat and Robert Kovar were present. Connie Kujawa, Tony Nordby, Kyle Schloemann, Joel Praska, Tyler Larson, Danny Omdahl, Jim Duckstad, Dillon Nelson, Jeremy Misselhorn and Tabitha Widner were also present.

Motion by Mr. Roger Mischel, seconded by Mr. Bill Petersen that the agenda be approved, as presented. Motion unanimously carried.

Motion by Mr. Brad Blawat, seconded by Mr. Robert Kovar that the minutes of the January 22, 2019 meeting be approved, as presented. Motion unanimously carried.

The following permit was unanimously approved:

1. Permit (19-001) to Rolland Miller to extend permit (18-001) to install 373 acres drain tile; (2) 7.5 hp (1753 GPM) VFD pumps; ¼" coefficient; 40' spacing, outletting into JD #20 Br B; N2 & N2 SE4, Section 9, Vega Township.

Jeremy Misselhorn and Tabitha Widner left the meeting at approximately 8:35 a.m.

Administrator Praska reported he has been in contact with Polk County regarding bonding for the Improvement of Polk County Ditch #175. After discussion, the Board directed Administrator Praska to gather bonding information on $750,000.00 for a 20 year term.

Rolland Miller joined the meeting at approximately 8:42 a.m.

Technician Omdahl, reviewed the 2018 Ditch Inspector Report he prepared. He cited CD #43, JD #20 Branch B, SD #3 and JD #75 as some examples of ditches that could use work during the 2019 construction season.

Newfolden City Administrator Tammy Hansen joined the meeting at approximately 8:52 a.m.

Tony Nordby reported that a meeting was held with the landowners, along Polk County Ditch #43, to review the draft plans to repair the main and lateral, in sections 8 and 9 of Angus Township. He stated the landowners would like the District to concentrate on doing more work to the north and west, in section 8, and less in section 9. The Board directed Tony Nordby to prepare cost estimates to include works in the NW4 of section 8, Angus Township.

Dillon Nelson, HDR Engineering, presented and reviewed the Preliminary Engineers Report prepared for the Newfolden/Middle River Project. His presentation consisted of the history, alternatives, funding options, the proposed timeline and the next steps to proceed with the Project. He stated the next steps consist of finalizing the Preliminary Engineers Report; submitting the Preliminary Engineers Report to BWSR and the DNR for comments; schedule a
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hearing on the Preliminary Engineers Report; hold meetings with the individual landowners; schedule a Project Team meeting; submit an application for an FDR Grant; request RRWMB funding and meet with representatives of the Canadian Pacific Railroad.

After participating in the conversation, Ms. Hansen left the meeting at approximately 10:42 a.m.

Tony Nordby presented the specifications for Raising the Ditch Spoil on the Angus Oslo #4 Bypass Ditch, in Section 10 of Brandt Township. The Board directed Administrator Praska to proceed with soliciting quotes for the work, with the quotes due by 10:00 a.m., March 4, 2019.

Tony Nordby reported the Oslo Access meeting scheduled for February 7, 2019 was cancelled, and has been rescheduled for February 14, 2019, at 1:00 p.m., at the Houston Engineering office, in Grand Forks.

Administrator Praska discussed the wording on the hay land rental agreements of the District. It was the consensus of the Board that all hay land rental agreements state the hay must be removed from the District property by December 1 and no cuttings will be allowed after September 7.

A discussion was held concerning the amount the District pays for cleaning services.

Motion by Mr. Robert Mischel, seconded by Mr. Bill Petersen, that Arnold Bauer be compensated at a rate or $75.00 per week, beginning January 22, 2019, for cleaning services. Motion unanimously carried.

Administrator Praska reported that Jeff Fagerstrom, Northwest Minnesota Housing Inspector, is retiring the end of February 2019, but he has reviewed the proposed plans for the District garage and has given Argyle Building Center the okay to proceed with preparing the specifications.

Administrator Praska reported, that effective August 1, 2018, MN Statute 471.345 has been amended changing the call for bids on contracts, from $100,000.00 to $175,000.00.

Motion by Mr. Robert Kovar, seconded by Mr. Brad Blawat that the District advertise and solicit bids for equipment rental for the 2019 construction season. Motion unanimously carried.

Administrator Praska reported that he and Manager, Mr. Robert Kovar, will be attending the Polk County Commissioner meeting, March 5, 2019.

The invitation, to honor Rob Zavoral of RJ Zavoral Construction, on his retirement was presented. An open house is scheduled for February 15, 2019 at Zavoral Construction in East Grand Forks, Minnesota. It was the consensus of the Board, a card be sent on behalf of the District.

Administrator Praska reported the Agricultural Water Forum scheduled for February 7, 2019, at the University of Minnesota-Crookston, was cancelled due to the weather.
The following meetings were announced:

- February 19, 2019 - 8:30 a.m. - Regular Meeting, District Office
- February 20-21, 2019 - Legislative Day at the Capital-St. Paul
- March 4, 2019 - 8:30 a.m. - Regular Meeting, District Office
- March 19, 2019 - RRWMB Drainage Conference, Moorhead
- March 20-21, 2019 - RRWMB & FDRWG Annual Conference, Moorhead

By unanimous consent the meeting was adjourned at approximately 11:13 a.m.

Connie Kujawa
Recording Secretary

Roger Mischel
Secretary