

January7(a)2019.min

APPROVED (January 22, 2019)
**REGULAR MEETING OF THE BOARD OF MANAGERS OF THE
MIDDLE- SNAKE-TAMARAC RIVERS WATERSHED DISTRICT
HELD AT 453 NORTH MCKINLEY STREET, WARREN, MN
8:30 A.M. January 7, 2019**

The meeting was called to order by President John W Nelson. Managers John W Nelson, Bill Petersen and Brad Blawat were present. Managers Robert Kovar and Roger Mischel were not present. Connie Kujawa, Tony Nordby, Kyle Schломann, Joel Praska, Tyler Larson, Craig Jones, Rolland Miller and Derrick Gowan were also present.

Motion by Mr. Bill Petersen, seconded by Mr. Brad Blawat that the agenda be approved, as amended with the addition of Ernest Pribula. Motion unanimously carried.

Motion by Mr. Brad Blawat, seconded by Mr. Bill Petersen that the minutes of the December 17, 2018 meeting be approved, as presented. Motion unanimously carried.

Motion by Mr. Bill Petersen, seconded by Mr. Brad Blawat that the following bills be paid from the Administrative Funds: payroll checks numbered 6301 through 6305 inclusive for a total of \$7,417.05 and check number 18137 for a total of \$2,408.84. Motion unanimously carried.

Tony Nordby presented the estimate of Tasks and Costs to prepare the condensed Report Summary, Presentation and Brochure on the Oslo Access Hydraulic Analysis Study, Phase 2, for the BTAG Group. He stated the total estimated cost to be approximately \$8,006.00, which would make the District and the Walsh County Water Resource District, share approximately \$4,003.00. Craig Jones and Derrick Gowan stated they are meeting with the WCWRD, January 8, 2019, and will present the figures to them. They also stated, to keep the project moving forward, BTAG would pick up any additional costs not paid by the District or the WCWRD.

Motion by Mr. Bill Petersen, seconded by Mr. Brad Blawat the District expend Project Funds, up to \$2,500.00, for costs incurred by Houston Engineering, to prepare the condensed Report Summary, Presentation and Brochure on the Oslo Access Hydraulic Analysis Study, Phase 2. Motion unanimously carried.

Administrator Praska informed the Board, bids for the Repair of Polk County Ditch #175, will be accepted until 10:00 a.m., January 14, 2019, at which time they will be publicly opened at the District office.

Craig Jones and Derrick Gowan left the meeting at approximately 8:50 a.m.

Administrator Praska reported he has had conversations with Don Matz, McCrea Township Supervisor, regarding removal of the trees, along Judicial Ditch #25-1, in the SW4 SW4, of Section 1, McCrea Strip Township. He stated the Township is willing to pay for the costs associated with the removal of the trees from the road side of the ditch. He stated the District would assume the costs of the tree removal from the bottom of the ditch and up the North bank of the ditch. The Board directed Administrator Praska to proceed with the removal of the trees.

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Tony Nordby reported he received confirmation from the Army Corp of Engineers that they have accepted and are satisfied with the Concurrence Point #1, Purpose and Need Statement, on the Swift Coulee/CD #3 Project. He stated the next step is to proceed with looking at alternatives on a 10 year 24 hour rain event.

Connie Kujawa distributed and reviewed the 2018 Year Ending Reports. A discussion was held concerning transferring funds from the Project Funds to cover some of the Project Fund account expenses. After discussion, the Board, requested the Fund Balance Summary report be added to the next meeting agenda for review when a full board is present.

Nate Dalagher joined the meeting at approximately 9:00 a.m.

Administrator Praska reported:

- the Internal Revenue Service has set the 2019 Mileage rate at .58¢, as the reimbursable amount for conducting works of the District.
- the District has received a preliminary right-of-way plan from the Minnesota Department of Transportation on the proposed widening of Minnesota Trunk Highway #1. He stated he will be meeting with an agent from the MN DOT, at 2:30 p.m., today, to review and discuss the proposed easement.
- the District received \$24,106.00 in CRP funds from the Agassiz Audubon, an increase of \$5,106.00, from the \$19,000.00 received in 2018.
- Steve Klopp has been informed, the Minnesota Department of Forestry has reviewed the area in Section 34 and 35 of Deerwood Township, Kittson County, and the fire burn barrier constructed for the Karlstad Fire of 2012 is no longer in existence. Further review of lands in Section 35 of Deerwood Township indicate mapped DNR protected wetlands that regulate ordinary highwater levels.

Administrator Praska reviewed the proposed garage plans prepared by Argyle Building Center. After discussion, the Board directed Administrator Praska to include in the plans a steel roof, vapor barrier, insulated doors, roof gutter on the North side, floor drains and tubing for under floor heat.

Administrator Praska informed the Board, that Ernest Pribula, requested the audio recordings of the hearings held on the Petition to Remove lands from the Benefited area of Polk County Ditch #175.

Motion by Mr. Brad Blawat, seconded by Mr. Bill Petersen that the depositories of the District be the Bremer Bank of Warren, Frandsen Bank of Warren, American Federal of Warren and others, as determined by the Treasurer of the Board. Motion unanimously carried.

Motion by Mr. Bill Petersen, seconded by Mr. Brad Blawat that the Warren Sheaf and the Middle River Honker be designated the official newspapers of the District; and that official publications may be made in any or all of the following newspapers as required by statute: Warren Sheaf,

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Stephen Messenger, Middle River Honker, Crookston Times, The Exponent, Thief River Times, Kittson County Enterprise and the Roseau Times. Motion unanimously carried.

Motion by Mr. Bill Petersen, seconded by Mr. Brad Blawat that the District retain the legal services of Brink, Sobolik, Severson, Malm et al, as the legal counsel for the District; and that other legal counsel may be retained as determined by the Board. Motion unanimously carried.

Motion by Mr. Brad Blawat, seconded by Mr. Bill Petersen that Houston Engineering be designated the Engineering firm for the District. Motion unanimously carried.

Administrator Praska reminded the Managers the Campaign Finance Report must be completed and submitted by January 28, 2019.

Administrator Praska reported Linda Vavra has been appointed by the Bois De Sioux Watershed District to replace Jerome Deal as the representative to the Red River Watershed Management Board.

Administrator Praska stated the District received the Scheduling Order on the NELD Johnson Farms lawsuit and this will be added to the next meeting agenda.

Administrator Praska announced the Minnesota Viewers Association will be holding their first meeting of 2019 on January 17, 2019, at Jackpot Junction Hotel in Morton, Minnesota.

The following meetings were announced:

January 22, 2019 - 8:30 a.m.- Regular Meeting, District Office
February 4, 2019 - 8:30 a.m.- Regular Meeting, District Office
January 15-17, 2019-Red River Basin Commission Conference- Alerus, Grand Forks

By unanimous consent the meeting was adjourned at approximately 10:15 a.m.

Connie Kujawa
Recording Secretary

Brad Blawat
Assistant Secretary/Treasurer