The meeting was called to order by President John W Nelson. Managers John W Nelson, Bill Petersen, Robert Kovar, Roger Mischel, David Bakke and Brad Blawat were present. Tony Nordby, Joel Praska, Tyler Larson, Dillon Nelson, Jim Duckstad, Gunner Bowman, Lucille Nelson, Mark Stoltman, Gayle Stoltman, Michael Douglas, Nate Dalager, Brady Johs, Rolland Miller, Connie Kujawa, Kyle Schlomann and Robert Osowski were also present.

Motion by Mr. Robert Kovar, seconded by Mr. Roger Mischel that the agenda be approved, as amended, to include the City of Newfolden Flood Prevention Project, Red Lake Watershed District and checks numbered #18338 and 18339. Motion unanimously carried.

Motion by Mr. Bill Petersen, seconded by Mr. Brad Blawat that the minutes of the July 1, 2019 meeting be approved, as presented. Motion unanimously carried.

The financial report was reviewed and filed for audit purposes.

Motion by Mr. Bill Petersen, seconded by Mr. Robert Kovar that the following bills be paid: from the Administrative Funds: payroll checks numbered 6362-6373 for a total of $17,134.32, checks numbered 18310-18339 inclusive, including the service charge and ACH withdrawal, for a total of $76,641.75; from the Project Funds: checks numbered 3026-3031 inclusive for a total of $53,119.42; from the RRWMB Funds: check numbered 192 for a total of $97,565.50; and from Ditch Funds: checks numbered 3287-3292 inclusive, including the service charge, for a total of $80,568.81. Motion unanimously carried.

Brady Johs, Brady-Martz and Associates presented and reviewed the 2018 Financial Audit and Management Letter performed on the District finances.

Motion by Mr. Bill Petersen, seconded by Mr. Robert Kovar that the 2018 Annual Report and Audit Report be accepted, as presented, and the 2018 Annual Report and Financial Report be published and mailed to those required by Statute and to other individuals and organizations known to be interested in receiving it. Motion unanimously carried.

A discussion was held with Lucille Nelson, Gayle Stoltman and Mark Stoltman regarding a road that has been built up on the N ½ between Section 36 of Fork Township and Section 31 of Parker Township. Administrator Praska reported Fork Township acknowledges this being a road but they do not have record of the S ½ being a road, while Parker Township recorded it as a township road in 1991. Lucille Nelson stated the Stoltman’s did not receive permission from Fork Township to do the work and they will not maintain the road. Mike Douglas, Parker Township, stated the Stoltman’s have agreed to maintain the road. After a lengthy discussion, the MSTRWD Board determined that this is a matter between Fork Township, Parker Township and the landowners since this is not a legal drainage ditch of the District. The Board, did, however, state that if any culverts were to be installed, a permit would be required from the District.
Mark Stoltman and Gayle Stoltman left the meeting at approximately 9:28 a.m.

Lucille Nelson, Michael Douglas and Robert Osowski left the meeting at approximately 9:29 a.m.

Dillon Nelson, HDR Engineering, presented a diagram depicting the change in surface water elevation, if 2-60” culverts were installed under the Canadian Pacific Railway, in the vicinity of the City of Newfolden and Minnesota State Highway #59. He reported the water elevation would drop approximately 2 feet. Nate Dalager stated a discussion with the Canadian Pacific Railway should be scheduled in the near future to present this information. He stated it is hoped that the Canadian Pacific Railway would be more receptive to addressing the culvert issue as part of the Minnesota Department of Transportation proposed work to Minnesota State Highway #59.

Dillon Nelson and Nate Dalager left the meeting at approximately 9:45 a.m.

The following permits were unanimously approved:

1) Permit (19-048) to Joey McGregor to install 160 acres drain tile; 10hp (1136 gpm) VFD pump; 3/8” coefficient; 100’ spacing; outletting to OCSS bypass ditch, SW4, Section 11, Comstock Township. (Motion by Mr. Robert Kovar, seconded Mr. Brad Blawat, provided Loren Zutz is informed of the permit).

2) Permit (19-049) to Joey McGregor to install 320 acres drain tile; ¼” coefficient; 40’ spacing; gravity outlet to Judicial Ditch #1; N2, Section 24, Sandsville Township. (Motion by Mr. David Bakke, seconded Mr. Bill Petersen).

3) Permit (19-050) to Mark Yutrzenka to install 2 acres drain tile; 5 hp (14 gpm) pump; 3/8” coefficient; 20’ spacing; outlet to private pond; NW4, Section 18, Alma Township. (Motion by Mr. Roger Mischel, seconded Mr. Brad Blawat).

4) Permit (19-060) to Brian Jensen to install additional laterals (6 acres) to an existing drain tile system; ¼” coefficient; 50’ spacing; NE4, Section 3, Wanger Township. (Motion by Mr. Bill Petersen, seconded Mr. David Bakke).

Gunnar Bowman left the meeting at approximately 10:02 a.m.

5) Permit (19-051) to Troy Taggart to install a field crossing with a 42” culvert in MCD #23, East side of CSAH #8; SW4, Section 15, New Maine Township. (Motion by Mr. Bill Petersen, seconded Mr. Roger Mischel).

The following permits were Administratively approved and reviewed:

6) Permit (19-052) to Oak Park Township to remove and replace 24” crossing culvert, N side of 250th St NW; SW4, Section 16, Oak Park Township.

7) Permit (19-053) to Oak Park Township to remove and replace 24” crossing culvert, East side of 500th Ave NW; NE4, Section 6, Oak Park (Strip) Township.
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8) Permit (19-054) to Parker Township to remove a 24” x 35’ CSP centerline culvert and replace with a 24” x 50’, thru 410th Ave NW; SW4 Section 1 and SE4 Section 2, Parker Township.

9) Permit (19-055) to Parker Township to extend the East end of 36” centerline culvert by 10’ thru 430th Ave NW; SW4 Section 3 and SE4 Section 4, Parker Township.

10) Permit (19-056) to Parker Township to extend East end of 36” centerline culvert by 10’, thru 430th Ave NW; NW4 Section 10 and SE4 Section 9, Parker Township.

11) Permit (19-057) to Parker Township to extend East end of 48” centerline culvert by 10’, thru 460th Ave NW, SW4 Section 7, Parker Township.

12) Permit (19-058) to Parker Township to extend East end of 36” centerline culvert by 10’, thru 430th Ave NW, SW4 Section 2 and SE4 Section 3, Parker Township.

13) Permit (19-059) to Parker Township to remove and replace a 36” centerline culvert thru 400th Ave NW, SE4, Section 12, Parker Township.

14) Permit (19-061) to Angus Township to replace (2) 24” CSP centerline culverts with (2) 24” culverts thru 330th Ave NW; SW4, Section 18, Angus Township.

Administrator Praska reported Technician Omdahl attended the Angus Township Supervisor meeting on July 8, 2019 to address the drainage issue in Section 18 and 17 of Angus Township. Due to the absence of Technician Omdahl, Administrator Praska reported the landowners and Angus Township are working together to resolve the matter.

Administrator Praska reported:

● The repair of Polk County Ditch #175 is progressing slowly due to weather conditions and employment issues succumbed by the Contractor.

● The repair of Polk County Ditch #43 is progressing and if the weather holds, the works should be completed in a week to week and half and Pay Request #1, in the amount of $62,012.96, to Kraulik Excavating has been prepared by Houston Engineering.

Motion by Mr. Robert Kovar, seconded by Mr. David Bakke that Pay Request #1, in the amount of $62,012.96, to Kraulik Excavating, be issued. Motion unanimously carried.

● Lunke’s Inc, has been retained to repair the ditch slope erosion on the South side of Judicial Ditch #1 and to repair the slough on the West interior end of Judicial Ditch #1.

Tony Nordby reviewed the Alternative Screening powerpoint presentation that he will be presenting at the Project Team meeting scheduled for July 17, 2019, at 10:00 a.m., at the Viking Café, on the Judicial Ditch #14 RCPP project.

Tony Nordby announced a Project Team meeting on the Judicial Ditch #19 RCPP project is scheduled for July 18, 2019, at 10:00 a.m., at the Strandquist Community Center and that State Representative Dan Fabian will be attending.

The 2020 Draft Administrative Budget and Ditch Levies were reviewed.
Motion by Mr. David Bakke, seconded by Mr. Bill Petersen that the Hearing on the 2020 Budget be scheduled for August 19, 2019, at 10:00 a.m., at the District Office, and publication be made as required by Statute. Motion unanimously carried.

Administrator Praska reported he had Klopp Construction construct a storage room for the District records in the new garage. He stated with the storage room and the apron, construction costs exceeded the quoted amount by approximately $6,000.00. He also stated that construction by Klopp Construction has been completed with the exception that they still have to bore the outside hole for the floor drain.

Administrator Praska reported Technicians Omdahl and Larson are inspecting ditches for aerial spraying of cattails and brush. He stated a map depicting the areas that will need to be aerial sprayed will be ready for the next board meeting.

Administrator Praska reported he received a contract and agreement from the Red Lake Watershed District relative to the issuance of a permit on waters draining from the Middle Snake Tamarac Rivers Watershed into the Red Lake Watershed District, in Section 19 of Tabor Township.

Motion by Mr. Roger Mischel, seconded by Mr. Robert Kovar that the Chairman be authorized to execute the following Contract and Agreement with the Red Lake Watershed District:

WHEREAS, the Red Lake Watershed District has received an application for a permit from Eric Larson for the installation of a 18” centerline culvert with a flapgate on the outlet end through County Road 267 (formerly CSAH 67) at the S ¼ corner of Section 19, Tabor Township for which CSAH 267 is located on the boundary between said Watersheds;

WHEREAS, said water will be flowing into the Red Lake Watershed District and Polk County Ditch #2 which affects both the Red Lake Watershed District and the Middle Snake Tamarac Rivers Watershed District;

WHEREAS, it appears that the drainage of Middle Snake Tamarac Rivers Watershed District water into Polk County Ditch #2 and Red Lake Watershed District, as requested, appears to be of sound water management;

NOW THEREFORE, IT IS HEREBY AGREED, that if in the judgement of the Red Lake Watershed District the issuance of this permit would be sound water management, Red Lake Watershed District has no objection to the issuance of said permit provided, however, that the issuance of this permit shall in no way effect the ditch assessment and benefits currently in effect on the property located in the S ¼ corner of Section 19, Tabor Township (T153N, R48W), Polk County Minnesota.

Motion unanimously carried.

It was announced the Red River Watershed Management Board meeting is scheduled for July 16, 2019, at 9:30 a.m., in Ada, Minnesota, at the new office of the RRWMB.

The following meetings were announced:
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July 17, 2019-10:00 a.m. -JD #14 RCPP PWT Meeting, Viking Café
July 18, 2019-10:00 a.m. -JD #19 RCPP PWT Meeting, Strandquist Community Center
August 5, 2019-8:30 a.m. -Regular Meeting, District Office
August 19, 2019-8:30 a.m.-Regular Meeting, District Office

By unanimous consent, the meeting was adjourned at approximately 11:32 a.m.

__________________________________________  _________________________________________
Connie Kujawa                               Roger Mischel
Recording Secretary                         Secretary