

APPROVED (as corrected July 17, 2017)
**REGULAR MEETING OF THE BOARD OF MANAGERS OF THE
MIDDLE- SNAKE-TAMARAC RIVERS WATERSHED DISTRICT
HELD AT 453 NORTH MCKINLEY STREET, WARREN, MN
8:30 A.M. July 3, 2017**

The meeting was called to order by President Ben Kleinwachter. Managers John W. Nelson, Roger Mischel, David Bakke, Ben Kleinwachter, Bill Petersen and Brad Blawat were present. Brent Silvis, Christina Slowinski, Kyle Schломann, LeRoy Vonasek, Dean Danielski, Bob Osowski, Leroy Nelson, Roger Mathsen, and Jeremy Misselhorn were also present.

In the absence of Connie Kujawa, Christina Slowinski assumed the duties of recording secretary.

Motion by Mr. Roger Mischel, seconded by Mr. John W. Nelson that the agenda be approved, as amended, with the addition of Engineer's Report under Ditches. Motion unanimously carried.

Motion by Mr. Bill Petersen, seconded by Mr. Roger Mischel that the minutes of the June 19, 2017 meeting be approved, as corrected. Motion unanimously carried.

Bob Osowski and Leroy Nelson, Fork Township supervisors, attended to discuss the potential JD 29 repair. Fork Township representatives expressed interest in helping pay for the road levelling. Discussion followed of the two alternatives that were designed by Tony Nordby, as well as plans for the installation of rock structures within Lateral 1 and Lateral 2 of the system. Tony Nordby was instructed to develop a plan for the repair for the Board to review at the next meeting, with the expectation that contractors would be invited to bid on the project.

Leroy Nelson and Bob Osowski left the meeting at approximately 8:45 a.m.

The following permits were unanimously approved:

1. Permit (17-045) to Rolland Miller to install 146 acres drain tile, 5 HP (686 GPM) VFD pump; 1/4" coefficient; 40' spacing; outlet into JD 20 Br A; NE4, Section 20, Warrenton Township, (Motion Mr. John W. Nelson, seconded Mr. Bill Peterson).
2. Permit (17-047) to Tony Johnson to install 1 acre drain tile, gravity outlet with shut off gate, 3/8" coefficient; 25' spacing; 12" PVC pipe through CR #20; outlet into JD 0 Main, SE4, Section 8, Warrenton Township. (Motion by Mr. David Bakke, seconded Mr. John W. Nelson).
3. Permit (17-048) to Brent Riopelle install 15 acres drain tile, gravity outlet; 1/4" drainage coefficient; 20' and 40' spacing; 6" outlet pipe; outlet into JD 29 Lat 2, SE4 Section 29 Tamarac Township. (Motion by Mr. Brad Blawat, seconded Mr. Roger Mischel).

The following permit was Administratively approved and reviewed:

4. Permit (17-046) to Jeff Monroe to replace an 18" CSP with an 18" CSP, same elevation, in the NE4 SE4 Section 36, McCrea Township.

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Jeremy Misselhorn left the meeting at approximately 8:55 a.m.

Administrator Silvis reported that, as part of the JD-75 repair, Shirley Holub has asked to be compensated \$3500.00 for either the destruction of the garage along 160th St NW or absolution of the District for any liability for damage to the garage. Motion by Mr. Bill Peterson, seconded by Mr. David Bakke that the District accept and endorse the Construction Consent and Hold Harmless Agreement, compensating Shirley Holub \$3500.00. Motion unanimously carried.

Roger Mathsen participated in a conversation with the Board about the Memorandum of Agreement Regarding Township Roads related to the JD-75 repair. It was discussed that the District will be recording the right-of-way and gifting it to the Township. There was also a discussion about the Townships role in the repair. The Township will be billed for the first layer of gravel, extra layers are left to the Township. The Memorandum will be rewritten to include the Township's responsibility for gravel and signed at a future Board meeting.

Administrator Silvis reported that landowners along the Judicial Ditch 75 repair are questioning the recording and dedicating process along with the schedule of the payment for easements. The Board discussed with Roger Mathsen that the District will be recording the right-of-way and then dedicating it to the Townships. Motion by Mr. John W. Nelson, seconded by Mr. Bill Peterson, to have the easement payments for signed agreements endorsed at the July 17th, 2017 Board Meeting. The process for recording will begin as soon as the easements have been paid.

Administrator Silvis stated the following bids were received: Davidson \$297,695.00, Zavoral \$278,651.00, Triple D \$276,235.00, Gladen \$228,904.50, and Olson TRF \$233,903.64. Motion by Mr. John W. Nelson, seconded by Mr. Roger Michel that the District accept the low bid of Gladen in the amount of \$228,904.50 to repair Judicial Ditch #75 in section 1 of Northland Township and sections 3 & 6 of Tabor Township, in Polk County, Minnesota. Administrator Silvis has authority to sign the contract for the District.

Roger Mathsen left the meeting at approximately 9:30 a.m.

Administrator Silvis reported on JD1 Hydraulic updates. Tony Nordby is working on the hydraulics and will be getting help from District staff, Kyle Schlomann.

Administrator Silvis gave update on the Swift Coulee Project Team. One of the recommendations from the last Project Team meeting was that an H&H model be developed, for which Tony Nordby has provided a proposal. The project team is at a standstill due to money. A discussion with the Board followed about funding, options as far as redetermination, and meeting with Marshall County for possible cost share. It was decided that representatives of the District will visit with Marshall County and ask for cost-sharing on the H&H modeling.

Administrator Silvis reported on drainage issues in Alma Township. A discussion followed of current landowner drainage problems in the area. Two Board members will meet with landowners Friday, July 7th, 2017.

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Administrator Silvis reported that the District Assessment report has been completed by Laura Jester, which completes the PRAP process. The report gives suggestions of ways for improvement. The Board is to read over for a discussion at the next meeting.

The committee of Mr. Roger Mischel and Mr. Bill Peterson reported that the hired recruiting firm, The Smith Consulting Group, is asking if the Board would consider paying moving expenses for a new hire. The Board will consider moving expenses and will be willing to negotiate at the Board's discretion.

Mr. Ben Kleinwachter and Mr. Brad Blawat reported on the MAWD Summer Tour in Bemidji, MN.

Administrator Silvis reported that the District received an offer for Manager Liability Insurance. The offer was not more beneficial than the District's current Manager Liability Insurance.

Mr. David Bakke questioned the benefits of holding areas and asked if the Red River Watershed Management Board would consider doing studies on the benefits.

The following meetings were announced:

July 10, 2017- Newfolden/Middle River Project Team, District Office

July 17, 2017-Regular Meeting, District Office

July 18, 2017- RRWMB, East Grand Forks

July 19, 2017- Brandt-Angus/JD14 Tour, Grand Forks

July 27, 2017- Middle-Snake WRAPS Outreach Event, Argyle

By unanimous consent, the meeting was adjourned at approximately 10:35 a.m.

Christina Slowinski
Recording Secretary

David Bakke
Secretary