

May21(a)2018.min

APPROVED (as corrected June 4, 2018)
**REGULAR MEETING OF THE BOARD OF MANAGERS OF THE
MIDDLE- SNAKE-TAMARAC RIVERS WATERSHED DISTRICT
HELD AT 453 NORTH MCKINLEY STREET, WARREN, MN
8:30 A.M. May 21, 2018**

The meeting was called to order by President John W Nelson. Managers John W Nelson, Roger Mischel, David Bakke and Robert Kovar were present. Managers Bill Petersen and Brad Blawat were not present. Connie Kujawa, Kyle Schломann, Joel Praska, LeRoy Vonasek, Tony Nordby, Dillon Nelson, Tyler Larson, Rolland Miller, Keith Weston and Rob Sip were also present.

Motion by Mr. Roger Mischel, seconded by Mr. David Bakke that the agenda be approved, as presented. Motion unanimously carried.

Motion by Mr. David Bakke, seconded by Mr. Roger Mischel that the minutes of the May 7, 2018 meeting be approved, as presented. Motion unanimously carried.

The financial report was reviewed and filed for audit purposes.

Motion by Mr. Robert Kovar, seconded by Mr. Roger Mischel the following bills be paid: payroll checks numbered 6208 through 6218 for a total of \$14,425.80; checks numbered 17879 through 17906, including the service charge, check order charge and ACH payment, for a total of \$34,397.99; from the Project funds, checks numbered 2893 through 2897 inclusive, including the service charge for a total of \$29,348.25; and Ditch Fund checks numbered 3191 through 3194, including the service charge, for a total of \$11,109.88 be paid. Motion unanimously carried.

The following permits were Administratively approved and reviewed:

- 1) Permit (18-017) to Jake Anderson to replace a 60" CSP with a 60" CSP, same location and elevation; sectionline 3/4 of McCrea Township.
- 2) Permit (18-019) to Marsh Grove Township to replace a 66" CSP with a 66" CSP, same location and elevation, sectionline 20/17 of Marsh Grove Township.

Tony Nordby reported Houston Engineering investigated the topography upstream of the intersection of Judicial Ditch #1 and MN Trunk Highway #220 for potential retention sites. He stated due to the flat topography, potential retention sites between MN Trunk Highway #220 and MN Trunk Highway #75, within the Judicial Ditch #1 system, would require a nontraditional design citing smaller volumes of water would likely have to be stored over multiple locations to produce volume reductions and peak flow reductions. Topography was also reviewed for a potential retention site East of MN Trunk Highway #75 where the fall of the land increases in the upstream drainage areas. He stated additional ditching or modifications to existing coulees or ditches could potentially increase these drainage areas, however a more detailed investigation would be required.

Tony Nordby reported he contacted Stephanie Klamm of the Minnesota Department of Natural Resources, to see if a permit would be required to repair the East/West portion of Judicial Ditch #1 in sections 17 and 20 of Higdem Township. He stated he was

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informed the works would not require a DNR permit, however, a final plan is required to be submitted to the DNR.

Debra Walchuk, Minnesota NRCS, joined the meeting at approximately 8:50 a.m.

The following permits were unanimously approved:

3) Permit (18-018) to Nathan Peterson to install 75 acres drain tile; ¼" coefficient; 100' spacing; gravity outlet; outletting into the Melgard Coulee, W2 NE4, Section 24, Warrenton Township. (Motion by Mr. Roger Mischel, seconded Mr. Robert Kovar)

4) Permit (18-020) to Jerome Hoper to remove a 15" and 21" field drain culverts on the North line of section 36; replace a 21" culvert with a 30" culvert in the NW4 of section 36; to regrade the ditch on the East line for approximately ¾ mile in section 36, Sinnott Township. (Motion by Mr. Roger Mischel, seconded Mr. Robert Kovar)

Permit (18-015) of Doug Schindele was withdrawn by applicant.

Keith Weston, Red River Retention Authority, and Debra Walchuk, NRCS, briefly discussed the District's RCPP projects of Judicial Ditch #14 and Judicial Ditch #19. They reported the projects are moving forward and the next step is to begin looking at alternatives and the continuation of Project Team meetings. Debra Walchuk stated she has not reviewed the Review Points #2 and #3 on either project, submitted by Houston Engineering, but she anticipates reviewing them this week, as well as the pay requests that have been submitted for reimbursement.

Jerome Hoper joined the meeting at approximately 9:17 a.m.

The following permit was tabled until applicant discusses proposed work with adjacent landowner:

(5) Permit (18-014) of Jerome Hoper to replace a 21" CSP with a 36" CSP, in the NW4, Section 36, Sinnott Twp; to regrade a section line ditch approximately ¾ mile North; to remove a 24" CSP on the line common to Section 36 Sinnott Township and Section 31 Augsburg Township. Mr. Hoper agreed to amend his application for Permit 18-014 thus omitting his proposal to replace a 21" CSP with a 36" CSP in the NW4 of Section 36 Sinnott Township. This 21" field drain culvert was addressed as a separate issue under Permit 18-020. (Motion by Mr. Robert Kovar, seconded Mr. David Bakke)

Jerome Hoper left the meeting at approximately 9:37 a.m.

Administrator Praska reported:

- Olson Construction TRF, has removed 6 beaver dams from the Judicial Ditch #14 system;
- Gary Lane has been trapping beavers on Judicial Ditch #15 and that two beaver dams have been located.

A discussion was held concerning removing the beaver dams on Judicial Ditch #15, in sections 20 and 29 of New Solum Township. Administrator Praska reported Olson Construction TRF did some cleaning of the ditch, north of the first dam, last year, and it appears the only way to reach the dams is to continue cleaning the ditch to the dams.

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Motion by Mr. Roger Mischel, seconded by Mr. Robert Kovar that Olson Construction TRF be contacted to continue cleaning Judicial Ditch #15, Branch A to the beaver dams and remove the dams, provided the expenses do not exceed \$4,000.00. Motion unanimously carried.

Debra Walchuk left the meeting at approximately 9:30 a.m.

Tony Nordby reported he prepared a cost estimate, for Vega Township to replace the failing culvert on Judicial Ditch #16, with a 54' arch pipe with a 2:1 beveled top. He stated the cost for the pipe would be approximately \$18,500.00 and the cost to the District to repair the scour hole would be approximately \$10,600.00. Administrator Praska reported Vega Township is working with the Marshall County Flood Plain Zoning Coordinator to determine if FEMA funding is available for the work. The Board directed Administrator Praska to coordinate with Vega Township in securing funding.

Administrator Praska reported approximately 3 miles of seeding on the repair of Judicial Ditch #75, done last fall, did not take and will need to be reseeded.

Tony Nordby reported that he attended the Flood Damage Work Group meeting and the District will receive \$5,000.00 in grant acceleration funds for the Swift Coulee project.

Administrator Praska reported:

- K & K Trucking is removing debris from the PL-566 diversion gate;
- the land rental payment that was due April 1, 2018, for the hayland at the Agassiz Valley Water Resource Management Project, has been returned for the second time for non-sufficient funds.

Motion by Mr. Robert Kovar, seconded by Mr. David Bakke to advertise the hayland at the Agassiz Valley Water Resource Management Project, for rent, if the current renter is unable to make payment by 12:01 p.m., today. Motion unanimously carried.

Tony Nordby and Technician Danny Omdahl, discussed options to alleviate spring flooding conditions in the vicinity of the George Owen property. They stated it appears the exterior ditch and the inlet to the Angus Oslo #4 Impoundment remained frozen causing the water to back up. They stated an option that may amend the Operation and Maintenance Plan of the Angus Oslo #4 Impoundment, would be to monitor the spring thaw to see if the inlet to the impoundment has opened and if it has not a contractor could be hired to open the channel. The Board inquired if a ring dike around the George Owen property would be an option.

Administrator Praska reported Brady-Martz and Associates have completed the on-site audit on the District's 2017 financial records and they are proposing to present the 2017 Audit to the Board at the June 21, 2018 board meeting.

Administrator Praska stated he has prepared a Release Form, to be signed by each individual, retained to trap gophers on the District property.

The Board reviewed the changes to the proposed Amended Rules of the District.

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Motion by Mr. Roger Mischel, seconded by Mr. Robert Kovar that the Board adopt the Amended Rules of the District, as presented, effective May 21, 2018, and 1) that Notice of the Adopted Rules be published in one or more legal newspapers within the District, 2) the Adopted Rules be filed with the County Recorder of each affected County within the District, 3) a copy of the Amended Rules is mailed to the governing body of each municipality affected by the District, 4) notice of the adoption of the Rules be made to the public transportation authorities within the District, 5) and to others as required by Minnesota Statute 103D.341. Motion unanimously carried.

Rob Sip, Executive Director of the Red River Watershed Management Board, gave a presentation on the current activities and issues of the Red Board.

Mr. Roger Mischel requested the Administrator review the contract with TechOne Technologies and add this to the next meeting agenda, for discussion.

The following meetings were announced:

June 4, 2018-Regular Meeting, 8:30 a.m., District Office
June 18, 2018-Regular Meeting, 8:30 a.m., District Office

By unanimous consent, the meeting was adjourned at approximately 10:50 a.m.

Connie Kujawa
Recording Secretary

David Bakke
Secretary