The meeting was called to order by President Ben Kleinwachter. Managers Robert Kovar, Ben Kleinwachter, Tom Neibauer, John W Nelson, David Bakke and Roger Mischel were present. Manager Jim Jubie was not present. Connie Kujawa, Danny Omdahl, Tony Nordby, Deb Rynda, LeRoy Vonaek, Rolland Miller, Bryan Murphy, Terry Nowacki, Jeff Fagerstrom, Lloyd Fagerstrom and Lon Aune were also present.

Motion by Mr. Tom Neibauer, seconded by Mr. Robert Kovar that the agenda be approved, as presented. Motion unanimously carried.

Motion by Mr. John W Nelson, seconded by Mr. Tom Neibauer that the minutes of the October 19, 2015 and October 26, 2015 meetings be approved, as corrected. Motion unanimously carried.

A letter from Duane Potucek, opposing the permit application of Jeff Fagerstrom to increase the culvert size in the SW4 of section 5, Comstock Township was distributed.

The following permits were unanimously approved:

1. Permit (15-107) Jeff Fagerstrom to remove a 24" CL culvert and replace with a 24" culvert, ~ 18" lower than the present culvert, North MC #14 road ditch, SW4, Section 5, Comstock Township. Marshall County will pay for the costs and oversee installation. (Motion by Mr. John W Nelson, seconded Mr. Robert Kovar).

Robert Fagerstrom and Lloyd Fagerstrom left the meeting at approximately 4:25 p.m.

A telephone conference was held with Attorney, John Kolb. Mr. Kolb stated the options for the Board to consider regarding the performance of Administrator Omdahl and suggested the Board appoint a committee to develop a performance plan.

A discussion was held regarding the District’s Personnel Policy. The Board directed Mr. Kolb to review the District’s Personnel Policy and to advise the Board on the areas that need to be improved and updated.

Mr. Robert Kovar left the meeting at approximately 5:00 p.m.

2. Permit (15-019) Terry Nowacki to replace a 18" crossing culvert with a culvert no larger than 30" or to install another 18" culvert, adjacent to the existing 18" culvert, NW corner of NE4 NW4, South MCR #110 ditch, Sec 2, Alma Township. Marshall County and the District staff are to determine the culvert size. (Motion by Mr. John W Nelson, seconded Mr. David Bakke)

Terry Nowacki left the meeting at approximately 5:22 p.m.
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APPROVED (as corrected Nov 16, 2015)

3. Permit (15-106) Brent Monroe to install a crossing with 18” culvert, East 270th Ave NW road ditch, ~ 650’ North of MN State Hwy #1, SW4, Section 31, Comstock Township. (Motion by Mr. John W Nelson, seconded Mr. Tom Neibauer)

Lon Aune left the meeting at approximately 4:24 p.m.

No action was taken on Permit (15-108) of Jeff Gryskiewicz to install a field crossing with a 24” culvert, West 300th Ave NW road ditch, SE4 SE4, Section 3, Wanger Township as the work has already been completed and no after the fact permits are issued.

Administrator Omdahl and Technician Bryan Murphy reported:

1. The sediment removal on Branch C of Judicial Ditch #15 is progressing with Weleski Contracting doing the work. A request has been received from a landowner to continue the cleaning into Branch A. The District staff was directed to review the area.

2. The hearing on the Petition of James Hodny to remove lands from the benefited area of Judicial Ditch #15 was held at 2:00 p.m., November 2, 2015, at the Bremer Bank in Warren and the petition was denied.

3. Staff will survey Watershed Ditch #5 and Watershed Ditch #6 to determine the amount of sediment;

4. Quotes were received from two contractors to replace the crossing culvert at the Vasek farmstead, on County Ditch #175, Northland Township. The low bid of Higher Ground was accepted with the work to be completed on or about November 11, 2015;

Jeff Hane reported he has not received a response from the landowner or the presumed Attorney regarding the grass strip on Judicial Ditch #25-1. It was the consensus of the Board that this matter be handled by Mr. John Kolb, of the Rinke Noonan law firm.

Motion by Mr. Tom Neibauer, seconded by Mr. John W Nelson that the ridge pipe on Judicial Ditch #25-2, adjacent to the Angus/Oslo #4 Project, be replaced with a shorter pipe, provided there is no disagreement from the adjacent landowners, with the work to be done in the spring of 2016. Motion unanimously carried.

5. Olson Construction TRF, Inc expects to begin the cleaning on County Ditch #39 this week;

6. The proposed cleaning of Judicial Ditch #24 will not be done this year.

7. Darrell Laudal, of Art Laudal & Son Construction, has suspended the cleaning of Judicial Ditch #17 until next year due to safety issues. The Board directed the staff to contact the Township and have the road bladed.

Mr. Ben Kleinwachter reported he contacted Sheila Hoerner of the Agassiz Audubon Society regarding the reimbursement of costs to the District. The Staff was directed to forward the cost breakdown to Sheila Hoerner. He also stated that he will remain on the
Agassiz Audubon Committee and the Board should appoint a replacement to replace Doug Sorenson.

Motion by Mr. Tom Neibauer, seconded by Mr. John W Nelson that Mr. Robert Kovar be appointed to serve as the District representative on the Agassiz Audubon Committee. Motion unanimously carried.

Mr. Ben Kleinwachtter stated that himself, Administrator Omdahl, and one other Board member schedule a meeting with John Copp to discuss the bill submitted on the Brandt/Angus properties.

Administrator Omdahl reported that the renter of the Angus/Oslo #4 properties burnt off CRP lands and did not notify the District. He stated that the lines on the Impoundment suffered severe damage and may be vulnerable to erosion. He stated a letter has been sent to the CRP holder stating a firebreak must be utilized. The Board directed that a letter be sent to the holder indicating that he may be liable if erosion occurs.

Administrator Omdahl reported that two quotes were received to repair the front stoop of the District sidewalk, and the low bid of J & N Concrete in the amount of $546.13 was accepted.

Motion by Mr. John W Nelson, seconded by Mr. Roger Mischel that the official designated delegates to the Minnesota Association of Watershed District annual meeting be Mr. Tom Neibauer and Mr. David Bakke and Mr. Robert Kovar be designated the official alternate delegate. Motion unanimously carried.

It was the consensus of the Board that Mr. Roger Mischel, Mr. Ben Kleinwachtter and Mr. John W Nelson be appointed to a Personnel Committee to develop a performance plan and timeline on Administrator Omdahl. The first meeting was tentatively scheduled for November 6th, 2015 at 8:00 a.m., dependent on if the meeting meets the timeline for noticing a special meeting, as required by statute.

Correspondence from the Red River Watershed Management Board regarding the Fargo-Moorhead Flood Risk Management Project/ MN DNR Draft Environmental Impact Statement was distributed.

Motion by Mr. Tom Neibauer, seconded by Mr. John W Nelson that the District purchase one set of the computer program Bluebeam, at an approximate cost of $298.00. Motion unanimously carried.

It was announced the Advisory Committee meeting is scheduled for November 16, 2015, at 2:00 p.m., and the regular board meetings are scheduled for November 16, 2015, at 4:00 p.m., and December 7, 2015, at 4:00 p.m.

By unanimous consent, the meeting was adjourned at approximately 6:25 p.m.