The meeting was called to order by President Ben Kleinwachter. Managers Jim Jubie, David Bakke, John W Nelson, Roger Mischel, Ben Kleinwachter and Robert Kovar were present. Manager Brad Blawat was not present. Tony Nordby, Connie Kujawa, Christina Slowinski, Brent Silvis, LeRoy Vonasek, Danny Omdahl, Michael Gasper, Dillon Nelson and Rolland Miller were also present.

Motion by Mr. Roger Mischel, seconded by Mr. John W Nelson that the agenda be approved, as amended, to include CD #175 and JD #15. Motion unanimously carried.

Motion by Mr. David Bakke, seconded by Mr. John W Nelson that the minutes of the November 7, 2016 meeting be approved, as corrected. Motion unanimously carried.

The financial report was reviewed and filed for audit purposes.

Motion by Mr. John W Nelson, seconded by Mr. Jim Jubie that the following bills be paid; from the Administrative Funds: that payroll checks numbered 6005 through 6013 inclusive for a total of $12,206.41; that checks numbered 17213 through 17248 inclusive, including Pay.gov, for a total of $15,817.92; from the Project funds that checks numbered 2680 through 2692 inclusive, for a total of $50,709.34; from the RRWMB funds, check number 176 for a total of $23,274.35; and from the Ditch Funds that checks numbered 3016 through 3030, inclusive, including the service charge, for a total of $55,079.05 be paid. Motion unanimously carried.

The following permit was unanimously approved:

1) Permit (16-099) to Michael Gasper to install 150 acres of drain tile in the SW4 sec 20 Northland Twp with 3/8" coefficient, 40'-30' spacing, 10 HP pump (1050 GPM) that will outlet under CR 67 into CD #2. Also to install a 24" casing with canal gate in the SW corner of the SW4 sec 20 Northland Twp. under CR 67 into CD #2. Then regrade ¼ to ¾ of the SW quarter to the north, with Watershed tiling conditions. (Motion by Mr. John W Nelson, seconded Mr. Roger Mischel)

Michael Gasper left the meeting at approximately 4:30 p.m.

The following permits were unanimously denied:

2) Permit (16-080) Francis Nicholls to remove a 24" centerline culvert, SW4, Section 35, Middle River Township. (Permit denied since there is no alternate drainage established for the neighbors) . (Motion Mr. John W Nelson, seconded Mr. David Bakke)

3) Permit (16-088) to Jim Safranski to remove a 36" CSP in SE corner SW4 SW4 and install a 24" CSP to the East in the SE corner SE4, Section 3, Tamarac Township. (Permit denied due to work already taken place and no after-the fact permits are issued) (Motion by Mr. Jim Jubie, seconded Mr. John W Nelson)
The following permit was Administratively approved and reviewed:

4) Permit (16-098) to Jared Sands to extend a 30" culvert by 10', ¼ mile line, North side of NW4, Section 12, Oak Park Township.

Administrator Silvis reported:

1) The District is retaining $2,079.56 from Olson Construction TRF, Inc, on the slough repair on Judicial Ditch #25-2. He stated the District staff is continuing to monitor the crack that occurred. The partial payment, in the amount of $4,175.25, was discussed and approved during the payment of the bills.

2) that he (Silvis) and Dillon Nelson of HDR Engineering will be filling out a permit application for the Canadian Pacific Railroad to correct the inverted pipe on Judicial Ditch #14, in Section 12 of Norden Township.

3) That K & K Trucking is removing the sediment on Judicial Ditch #15 and that two beaver dams will also be removed.

Tony Nordby reported that Houston Engineering is in the process of completing the modeling of County Ditch #175. He stated a public meeting to review the modeling and discuss alternatives will be held sometime in mid-December or early January 2017. Tony Nordby was directed to present the presentation to the Board prior to the public meeting.

Dillon Nelson reported that HDR Engineering surveyed the railroad in the City of Newfolden and it appears that the railroad is 1.5 feet higher than the elevation defined in the LiDAR data used by FEMA in their flood plain modeling. Consequently, it appears that the results of FEMA’s modeling are incorrect. Dillon Nelson stated the City of Newfolden is filing an appeal with FEMA requesting their LiDAR modeling be checked.

Administrator Silvis reported a Middle River Project Team meeting is scheduled for December 8, 2016, at 6:30 p.m., at the Newfolden Community Center.

Motion by Mr. Roger Mischel, seconded by Mr. Robert Kovar that the District pay LeRoy Vonasek, $275.00, for mowing, at the Nelson Memorial on the PL-566 Diversion.

A brief recap of the 2016 Advisory meeting was given. Some items discussed by those in attendance included tiling, permitting and spraying of grass strips.

Chairman Kleinwachter stated that Ron Harnack, with the Red River Watershed Management Board is retiring and that two finalists are being considered to fill his position.

Administrator Silvis stated the Red River Watershed Management Board meeting is scheduled for December 20, 2016, with the location yet to be announced.

Administrator Silvis reported that Attorney John Kolb has filed a motion to amend the complaint to include additional properties of Loren Zutz and Others, which are located in Polk County, in regards to the seeding of the grass strip on Judicial Ditch #25-1 and
other grass strip locations within the District, and that a motion to hold a hearing on this matter has also been filed.

It was announced that a "Save the Date" card has been received announcing the Drainage and Wetland Conference is scheduled for February 13, 2017 in St. Cloud, Minnesota.

Tony Nordby reported that surveying of Judicial Ditch #19 is taking place and that he checked with Marshall County to see if data exists for this system and there appears to be none. He also reported that the modeling of Judicial Ditch #14 is coming along.

The following meetings were announced:

November 30, 2016-ADA Meeting, Arrowwood Conference Center, Alexandria, MN
December 1-3, 2016-MAWD Annual Meeting, Arrowwood Conference Center, Alexandria, MN
December 5, 2016-Regular Board Meeting, 4:00 p.m., District office
December 7-8, 2016-Prairie Grains Conference, Grand Forks, ND
December 12, 2016-Personnel Committee Meeting, 8:30 a.m., District office
December 19, 2016-Regular Board Meeting, 4:00 p.m., District office

By unanimous consent, the meeting was adjourned at approximately 5:48 p.m.

Connie Kujawa
Recording Secretary

David Bakke
Secretary